

Career and College Promise Self-Registration Notifications & Tips

Instructions: Please review the following information below prior to the beginning of the CCP Self-Registration period...

- CCP Self-Registration will begin on April 11th at 7:00AM.
- CCP Self-Registration will conclude
 - May 5th at 11:59PM (Summer Only)
 - July 28th at 11:59PM (Fall Only)

NOTE: Students must submit the Course Request Form after the Self-Registration Deadline for each Term.

- The following links provide helpful tips on how to register for courses:
 - [How to Plan and Register for a Course \(Video\) – Click Here](#)
 - [Registration Guide Self-Service Steps](#)
 - [How to view courses as a Prospective Student](#)
 - [How to search and register for courses in Self-Service](#)
- Applications (for New Students) and Continuing Student Forms must be approved by the CCP Team in order for students to obtain clearance to register for courses
 - **New Students: New Student Orientation and the eLearning Intro Assessment must be completed to register for courses**
 - **9th/10th Grade Students approved for the College Transfer Pathway must complete Mandatory CCP Academic Advising before their registration hold can be lifted**
- Students will be dropped from registered courses for the following reasons:
 - **Registering for a course (or courses) beyond the maximum allowed credit within a discipline (College Transfer Pathway Only)**
 - Example: John Doe is enrolled in the Associate in Science Pathway. John has completed the maximum credits allowed (6 SHC) in the Humanities/Fine Arts/Communications discipline but has registered for an additional 3 SHC.
 - **Registering for two courses of the same subject within a particular discipline (College Transfer Pathway Only)**
 - Example: Jane Doe is enrolled in the Associate in Science Pathway, but registers for HIS-111 & HIS-112 within the Social/Behavioral Sciences Discipline (student must choose two different subjects).
 - **Registering for a course not within your approved pathway**
 - Example: Jane Doe has been approved for the Associate in Science Pathway (P1042C) but registered for PED-110 (not in the pathway)

Examples (Self-Service View)

- **Registered for course outside of pathway (who is NOT a pathway completer)**
 - **Student's Pathway – Associate in Science (P1042C)**
 - **Course out of Pathway – HUM-110**
 - ***Status would say "Registered"**

Take 1 credit from: ACA-122

Complete all of the following items. **0 of 1 Completed.** [Hide Details](#)

0 of 1 Credits Completed. [Hide Details](#)

| Status | Course | Grade | Term | Credits |
|-------------|--|-------|------|---------|
| Not Started | ACA-122 College Transfer Success | | | |

Other Courses

| Status | Course | Grade | Term | Credits |
|-----------------------|---|-------|--------|---------|
| Noncourse Equivalency | SPA-111 Elementary Spanish I | | | 3 |
| Noncourse Equivalency | SPA-181 Spanish Lab 1 | | | 1 |
| In-Progress | HUM-110 Technology and Society | | 2020SU | 3 |
| In-Progress | COM-120 Intro Interpersonal Com | | 2020SU | 3 |
| In-Progress | ECO-252 Prin of Macroeconomics | | 2020SU | 3 |
| Planned | COM-231 Public Speaking | | 2020SU | 3 |

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- **Registered for a course (or courses) over the maximum Semester Hour Credits within the discipline(s)**
 - **Student’s Pathway – Associate in Arts (P1012C)**
 - **Pathway Discipline – Social/Behavioral Sciences**
 - **Rule – Take 9 Credits (Min of 2 subjects)**
 - **Course over maximum SHC – ECO-252**
 - ***Status would say “Registered”**

C. Social/Behavioral Sciences

Take 9 credits; from ECO-251 ECO-252 HIS-111 HIS-112 HIS-131 HIS-132 POL-120 PSY-150 SOC-210 Minimum 2 subjects

Complete all of the following items. ✓ **1 of 1 Completed.** [Hide Details](#)

✓ **9 of 9 Credits Completed.** [Hide Details](#)

| Status | Course | Grade | Term | Credits |
|-------------|---|-------|--------|---------|
| ✓ Completed | PSY-150 General Psychology | B | 2019FA | 3 |
| ✓ Completed | SOC-210 Introduction to Sociology | B | 2019FA | 3 |
| ✓ Completed | HIS-111 World Civilizations I | A | 2020SU | 3 |
| ✓ Fulfilled | ECO-251 Prin of Microeconomics | | | |
| ✓ Fulfilled | ECO-252 Prin of Macroeconomics | | | |
| ✓ Fulfilled | HIS-112 World Civilizations II | | | |
| ✓ Fulfilled | HIS-131 American History I | | | |
| ✓ Fulfilled | HIS-132 American History II | | | |
| ✓ Fulfilled | POL-120 American Government | | | |

Other Courses

| Status | Course | Grade | Term | Credits |
|---------------|--|-------|--------|---------|
| 🔄 In-Progress | GEL-111 Geology | | 2020SU | 4 |
| 🔄 In-Progress | ECO-252 Prin of Macroeconomics | | 2020SU | 3 |
| ✓ Registered | MAT-171 Precalculus Algebra | | 2020FA | 4 |
| 🕒 Planned | MAT-172 Precalculus Trigonometry | | 2021SP | 4 |
| 🕒 Planned | BIO-112 General Biology II | | 2021SP | 4 |
| 🕒 Planned | HIS-131 American History I | | 2021SP | 3 |
| 🕒 Planned | PSY-281 Abnormal Psychology | | 2021SP | 3 |
| 🕒 Planned | HEA-110 Personal Health/Wellness | | 2021SP | 3 |

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- **Registered for a course (or courses) of the same subject within the discipline(s)**
 - **Student’s Pathway – Associate in Science (P1042C)**
 - **Associate in Arts (P1012C) would allow this restriction since 9 Credits can be taken**
 - **Pathway Discipline – Social/Behavioral Sciences**
 - **Rule – Take 6 Credits (and 2 subjects)**
 - **Issue – ECO-251 & ECO-252; ECO-252 makes the student “out of compliance”**
 - ***Status would say “Registered”**

C. Social/Behavioral Sciences

Take 6 credits and 2 subjects from: ECO-251 ECO-252 HIS-111 HIS-112 HIS-131 HIS-132 POL-120 PSY-150 SOC-210

Complete all of the following items.  0 of 1 Completed. [Hide Details](#)

 3 of 6 Credits Completed. Minimum Subjects Not Met. [Hide Details](#)

| Status | Course | Grade | Term | Credits |
|---------------|---|-------|--------|---------|
| ✓ Completed | ECO-251 Prin of Microeconomics | A | 2019SU | 3 |
| 🔄 In-Progress | ECO-252 Prin of Macroeconomics | | 2020SU | 3 |
| ⓘ Not Started | HIS-111 World Civilizations I | | | |
| ⓘ Not Started | HIS-112 World Civilizations II | | | |
| ⓘ Not Started | HIS-131 American History I | | | |
| ⓘ Not Started | HIS-132 American History II | | | |
| ⓘ Not Started | POL-120 American Government | | | |
| ⓘ Not Started | PSY-150 General Psychology | | | |
| ⓘ Not Started | SOC-210 Introduction to Sociology | | | |