



February 26, 2013

Dr. John B. Boone
Director of Institutional
Effectiveness and Research
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Boone:

Thank you for your letter of September 28, 2012, providing information concerning the offering of certificate and diploma programs embedded within approved associate degree programs at the College.

In its audit of programs, the College has discovered a lack of documented evidence that notification was not provided for specific certificates and diplomas. The programs, listed below, do not constitute a substantive change since at the time of their implementation they were not significantly different from programs already approved. The courses in the programs are embedded within approved associate degree programs. Two other programs have been renamed which does not constitute a substantive change. Thus no notification was necessary at the time that the programs were implemented.

Name Changes Which Did Not Require Notification

Name Change Fall 2012: Diploma in Simulation and Game Development: Modeling and Design changed to Simulation and Game Development: Game Programming and Design

Name Change Fall 2012: Diploma in Simulation and Game Development: Modeling and Design changed to Simulation and Game Development: Modeling and Animation

Added Embedded Certificates and Diplomas Which Did Not Require Notification

Certificate in Air Conditioning, Heating and Refrigeration Technology: Commercial - Fall 2010
Certificate in Air Conditioning, Heating and Refrigeration Technology: Design - Fall 2010
Certificate in Business Administration: Human Resources Administration - Fall 2008
Certificate in Business Administration: Sales Development - Fall 2003
Certificate in Computer Information Technology: Computer Forensics - Spring 2006
Certificate in Computer Information Technology: IT Support Management - Spring 2006
Diploma in Cosmetology - Fall 2009
Certificate in Early Childhood Education - Fall 2010
Certificate in Global Logistics Technology: Distribution Management - Fall 2010
Diploma in Office Administration - Fall 2009
Certificate in Plumbing: Modern Plumbing, Codes and Blueprint Reading - Fall 1997
Certificate in Web Technologies: Web Designer - Fall 2006
Certificate in Web Technologies: E-Commerce Programming - Fall 2006



Page 2
Dr. Boone
February 26, 2013

We acknowledge the information, will add it to our files, and request no further information.

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan". The signature is written in black ink and is positioned above the printed name.

Belle S. Wheelan, Ph.D.
President

BSW/ABC:efk

cc: Dr. Stephen C. Scott, President
Dr. Robin W. Hoffman