



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

December 12, 2016

Dr. John B. Boone
Dean of Institutional Effectiveness,
Accreditation, and Research
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Boone:

Thank you for your letter of August 10, 2016, providing notification that, effective August 2017, the College will offer dual enrollment certificate programs at a new site.

The location of the site is as follows:

Wakefield Career Technical Education High School
931 Durham Road
Wake Forest, NC 27587

The location is part of the Cooperative Innovative High School initiative following policy which was established by the North Carolina General Assembly.

The College plans to submit a prospectus for approval of the new site by January 1, 2017.

We accept notification of the new site and look forward to receipt and review of the prospectus.

The College is reminded of the timelines for submission of prospectuses. For substantive changes which require a prospectus for approval and which will be implemented between July 1 and December 31, the prospectus is due by the preceding January 1. For substantive changes which require a prospectus for approval and which will be implemented between January 1 and June 30, the prospectus is due July 1 of the preceding year.

Information concerning the content of the prospectus may be found in the policy entitled *Substantive Change for SACSCOC Accredited Institutions* available on our website, www.sacscoc.org. Should you need his advice, please contact your staff representative, Dr. Larry L. Earvin, by telephone at 404-679-4501, ext. 4587, or by email at learvin@sacscoc.org.

Best regards,

A handwritten signature in blue ink that reads "Sarah L. Armstrong".

Sarah L. Armstrong, Ph.D.
Director of Substantive Change

SLA/ABC:efk

cc: Dr. Stephen C. Scott, President
Dr. Larry L. Earvin