



January 19, 2016

Dr. John B. Boone
Dean of Institutional Effectiveness,
Accreditation, and Research
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Boone:

Thank you for your letter of October 5, 2015, providing notification of two programmatic changes at the College.

Certificate in Cosmetology Offered at the North Carolina Correctional Institution for Women

The College currently offers the diploma program in Cosmetology at the North Carolina Correctional Institution for Women. Because general education courses may no longer be offered at the Correctional Institution as required in the diploma program, the College will offer instead the certificate level credential in Cosmetology. Thus the six currently enrolled students will be able to graduate in December 2015, with a certificate in Cosmetology. No faculty members are adversely affected by the change nor are students adversely affected.

We approve the closure of the diploma program in Cosmetology and acknowledge the offering instead of the approved certificate level credential in Cosmetology at the Correctional Institution.

Two New Certificates in Heavy Equipment Operator, Effective January 2016

These certificate programs will be offered under the existing approved diploma program in Heavy Equipment Operator. They are as follows:

Heavy Equipment Operator: Basic

Heavy Equipment Operator: Advanced

Because the programs are similar to existing approved programs offered at the College and will require no significant additional resources, they are not considered to be substantive changes requiring approval.

We acknowledge the information and will add it to our files.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/ABC:efk

cc: Dr. Stephen C. Scott, President
Dr. Larry L. Earvin