



October 24, 2013

Dr. John B. Boone
Director of Institutional Effectiveness & Research
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Boone:

Thank you for your letter of March 8, 2013, providing notification of the closure of four certificate programs.

The four certificate programs to be closed and the date of closure are as follows:

- Microsoft Applications Specialist (fall 2013)
- Spreadsheet Specialist (fall 2013)
- Computer Forensics (summer 2013)
- Network Security Administration (summer 2013)

Each of the certificates is a part of an approved A.A.S. degree which continues to be offered by the College. Faculty members and equipment will be “transferred” to the existing degree program. Students enrolled in each certificate program have been contacted by the department head and will be allowed to complete the certificates or will be assisted in transferring into another program. Sample notifications sent to students were provided.

We approve the closure of the four above listed certificates.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/ABC:iyw

cc: Dr. Stephen C. Scott, President
Dr. Robin W. Hoffman