

**MEDICAL ASSISTING
A.A.S DEGREE**

PROGRAM PLANNING GUIDE - Fall Entry

CURRICULUM BY SEMESTER

<u>Course Number and Title</u>	<u>HOURS PER WEEK</u>			<u>Credit</u>	
	<u>Class</u>	<u>Lab</u>	<u>Clinical</u>		
FIRST SEMESTER					
BIO 161	Introduction to Human Biology	3	0	0	3
CIS 111	Basic PC Literacy	1	2	0	2
ENG 111	Writing and Inquiry	3	0	0	3
MAT 110	Math Measurement & Literacy	2	2	0	3
MED 110	Orientation to Medical Assisting	1	0	0	1
MED 118	Medical Law and Ethics	2	0	0	2
MED 121	Medical Terminology I	3	0	0	3
MED 130	Administrative Office Procedures I	1	2	0	2
MED 138	Infection/Hazard Control	2	0	0	2
		18	6	0	21
SECOND SEMESTER					
MED 122	Medical Terminology II	3	0	0	3
MED 131	Administrative Office Procedures II	1	2	0	2
MED 140	Exam Room Procedures I	3	4	0	5
MED 150	Laboratory Procedures I	3	4	0	5
		10	10	0	15
SUMMER SEMESTER					
MED 260	Medical Clinical Practicum	0	0	15	5
MED 264	Medical Assisting Overview	2	0	0	2
MED 274	Diet Therapy/Nutrition	3	0	0	3
		6	0	15	10
After completing MED 260 Medical Clinical Practicum students will have completed the Medical Assisting Diploma (D45400) requirements			46 SEMESTER CREDIT HOURS		
THIRD SEMESTER					
MED 232	Medical Insurance Coding	1	3	0	2
MED 270	Symptomatology	2	2	0	3
MED 272	Drug Therapy	3	0	0	3
ENG/COM	Select one from: ENG 114, ENG 112, COM 120 or COM 231	3	0	0	3
		9	5	0	11
FOURTH SEMESTER					
PSY/SOC	PSY 150 or SOC 210	3	0	0	3
SPA	Select one from: SPA 120 or SPA 111	3	0	0	3
HUM/Fine Arts	Select one from: HUM 110, HUM 115, HUM 160, or PHI 210	3	0	0	3
		9	0	0	9

TOTAL GRADUATION REQUIREMENT:

66 SEMESTER CREDIT HOURS

A grade of C or better is required (including the Ged Eds) for graduation from the Medical Assisting Diploma and A.A.S. degree programs.

This program planning guide is for advising purposes and is subject to change. Only the Registrar can clear students for graduation.

Date Revised: 12/4/2018

Program of Study Approval Date: 11/29/2018

Prior Revisions: June 2004, November 2006, April 2012, April 2013, April 2015, February 2018, November 2018

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