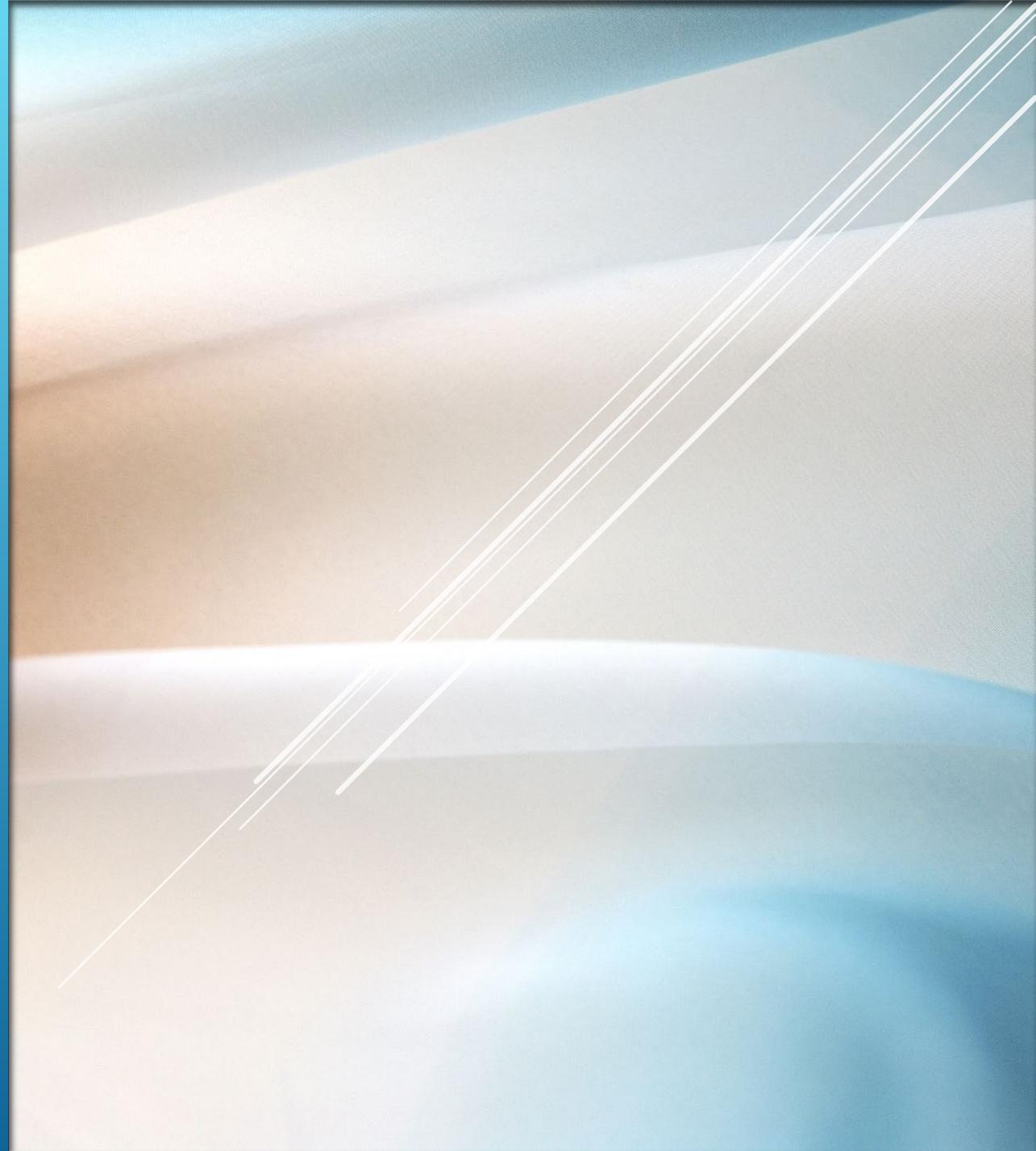


# HOW TO REGISTER FOR GRADUATION

Adult High School

High School Equivalency  
Preparation Program

High School Equivalency Program  
(HEP)



# Ceremony Invitation

1

When your invitation is sent, this is what you will receive in your inbox. **(NOTE that this is only a "HOW TO" guide. Dates and times may vary from the information you see in your personal invitation and portal.)**



# OPEN and READ your invitation email

2

Follow the directions to register for your spot to participate in the graduation ceremony.

## Register for your Ceremony Inbox x

 **rsvp@waketech.edu**

to me ▾

Hello 

Congratulations on completing your high school diploma!

The Wake Technical Community College Commencement ceremony will take place on Saturday, May 10, 2025 at 

Please register for the ceremony by following the steps below.

To register:

1) Click this link and create your password: [Set Password Here](#)

**Note: The password link above is unique to your account, do not forward to others.**

2) Log in and complete the registration process.

3) You may return to the site anytime by going to the <https://waketech.tassel.com> and using this email address:



Sincerely,

Wake Technical Community College Commencement Team

# SET Your Password

2

Follow the directions to register for your spot to participate in the graduation ceremony.

## Register for your Ceremony Inbox x

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to me ▾

Hello 

Congratulations on completing your high school diploma!

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Sincerely,

Wake Technical Community College Commencement Team

Congratulations, Melissa!

# Your steps to the stage start now 🎉

You now have access to Tassel, the platform that will guide you through your graduation ceremony.

[Get Started](#)

Not Melissa? [Register as a new user](#)



# New Password

Create a secure password to access your account.

Password

Your password must contain:

- Minimum length of 8 characters
- Contains both lowercase and uppercase letters
- At least 1 number
- At least 1 special character (e.g. @!#\$%)

Confirm Password

Set Password



# REGISTER



## QUICK ACCESS

 Home

 Support

## Welcome, Melissa

### Active Ceremonies

 Not Started



#### Wake Technical CC, HSE - Spring 2025 Commencement

 Location [Wake Tech North Campus Building K \(gym\)](#)

 Date Sat, May 10, 2025

 Time 08:00 PM





Wake Technical CC, HSE - Spr...

STEP 1 OF 4

25%

Ceremony RSVP

Record Your Name

Share Your Graduation Details with Friends and Family

Time to turn your tassell!

Verify your info and continue.

Logout

## Ceremony RSVP

Name to be displayed and announced

If you need to make changes please contact us at [rsvp@waketech.edu](mailto:rsvp@waketech.edu)

Melissa Hinkle

Do you plan to participate in the graduation ceremony? \*

Yes

No

How do you pronounce your name? \*

For example:

- **Raul Gonzalez**: rah-OOL-gon-SAH-les
- **Ngoc Nguyen**: nahk nuh-WEN
- **Andrea Weinstein**: An-DRE-uh Wine-Steen

muh-LIH-suh HEEN-kuhl

Mobile Phone Number: \*

Please enter a ten-digit phone number (for example, 800-555-1234)

FILL out all questions.

SCROLL down until form is completed.

# Do NOT skip this step!

## Record Your Name



### Start Recording?

Record your full name to ensure it is pronounced correctly at your ceremony.

When prompted, allow microphone access and tap the icon to start.

For best results, record in a quiet space.

[Why is this important?](#)

Skip

Start Recording

# SHARE updates with Family and Friends



Wake Technical CC, HSE - Spr...

STEP 3 OF 4

75%

- Ceremony RSVP
- Record Your Name
- Share Your Graduation Details with Friends and Family**
- Time to turn your tassel!  
Verify your info and continue.

## Share Your Graduation Details with Friends and Family

Would you like to share your ceremony information?

Enter email addresses of anyone whom you would like to send information about this event. There is no limit on email addresses, hit "enter" after each address is entered.

Your event details were shared with the contacts that you entered on 05/10/2025. They'll receive an email each time you submit this form.

Back

Continue

## Wake Technical CC, HSE - Spr...

STEP 4 OF 4

100%

- Ceremony RSVP
- Record Your Name
- Share Your Graduation Details with Friends and Family
- Time to turn your tassel!**  
Verify your info and continue.

Logout

accommodations needed.

no

If you plan to pursue further study at Wake Tech, please share the program that interests you.

cosmetology

graduation.

Yes

### Record Your Name



### Share Your Graduation Details with Friends and Family

Would you like to share your ceremony information?

Back

Confirm



# CONFIRM your Information

## You are officially registered for the ceremony! 🎓

You have successfully registered for your Commencement ceremony. Please return to your Tassel Graduate Home Page by selecting the CLOSE button below and select the ADDITIONAL CEREMONY DETAILS button for ceremony day instructions. You may also return to log into your personal [Graduate Home](#) here.

View Event

Go to Home Page

# SELECT VIEW EVENT BUTTON

# SELECT View Pass button

The screenshot displays a mobile application interface for Wake Tech Community College. On the left is a navigation sidebar with a 'QUICK ACCESS' section containing 'Home' and 'Support' options. The main content area is divided into two panels. The left panel, titled 'Completed', features the Wake Tech logo and the event name 'Wake Technical CC, HSE - Spring 2025 Commencement', with an 'Update my details' button at the bottom. The right panel, titled 'Stage Pass', provides event 'Information' including the location 'Wake Tech North Campus Building K (gym)', the date 'Sat, May 10, 2025', and the time '08:00 PM'. At the bottom of this panel are two buttons: 'Add to Wallet' and 'View Pass'. A yellow star is placed over the 'View Pass' button to indicate the selection point.

WAKE TECH  
COMMUNITY COLLEGE

QUICK ACCESS

Home

Support

Completed

WAKE TECH  
COLLEGE & CAREER  
READINESS

Wake Technical CC, HSE - Spring 2025 Commencement

Update my details

Additional Ceremony Details

Stage Pass

Information

Location Wake Tech North Campus Building K (gym)

Date Sat, May 10, 2025

Time 08:00 PM

Add to Wallet

View Pass

**PRINT** your  
StagePass

**BRING** to  
the  
Ceremony

GRAD PASS:

Melissa Hinkle

Wake Technical CC, HSE - Spring 2025 Commencement

Saturday, May 10, 2025 at 8:00 PM

Wake Tech North Campus Building K (gym)

**Note: This pass is to be used by the graduate listed above when crossing the stage and/or as a graduate entrance ticket. This is not a guest ticket.**



# READ Additional Ceremony Details for all Graduation Event Instructions

The screenshot shows a mobile application interface for Wake Technical Community College. On the left is a navigation sidebar with a 'QUICK ACCESS' section containing 'Home' and 'Support' options. The main content area is divided into two panels. The left panel, titled 'Completed', features the Wake Tech logo and the event name 'Wake Technical CC, HSE - Spring 2025 Commencement', with an 'Update my details' button at the bottom. The right panel, titled 'Stage Pass', provides event information: 'Location: Wake Tech North Campus Building K (gym)', 'Date: Sat, May 10, 2025', and 'Time: 08:00 PM'. It includes 'Add to Wallet' and 'View Pass' buttons. A yellow star icon in the top right corner highlights the 'Additional Ceremony Details' link.

WAKE TECH  
COMMUNITY COLLEGE

QUICK ACCESS

- Home
- Support

Completed

WAKE TECH  
COLLEGE & CAREER  
READINESS

Wake Technical CC, HSE - Spring 2025 Commencement

Update my details

Stage Pass

Information

- Location: Wake Tech North Campus Building K (gym)
- Date: Sat, May 10, 2025
- Time: 08:00 PM

Add to Wallet

View Pass

Additional Ceremony Details

# READ ALL CEREMONY DETAILS.....SCROLL all the way down the page to see all items

Northern Wake Campus  
Building C Room 126  
6600 Louisburg Road, Raleigh, NC 27616  
919-341-7525

### Bookstore Hours of Operation

Monday through Thursday: 8:30 am – 5:00 pm  
Friday: 8:30 am – 2:00 pm  
-

---

**Cap and Gown Prices**     \$45.98 (including tax)

---

### Important!

When purchasing your cap and gown, please specify your program with the Sales Associate. The Adult High School tassel is **white**, and the high school equivalency (GED® or HiSET®) tassel is **gold**.

- The ceremony will be at the **Scott Northern Wake Campus (6600 Louisburg Rd. Raleigh 27616) inside the gymnasium (Building K)**. Please refer to the map links posted here.

- [Ceremony Location/Parking](#)                      [Additional Parking](#)

**StagePasses (formerly GradPasses)**- Each graduate who registers before the deadline will receive a special QR code from Tassel to scan as they cross the stage. Graduates are encouraged to **print the QR code** and bring it with them to the ceremony to avoid technical difficulties.

- We will not accept a digital StagePass for the ceremony. Graduate must have paper copy of StagePass in order to walk the stage.

# UPDATE RSVP Details here if Needed BEFORE April 11<sup>th</sup>, 2025

The screenshot shows a mobile application interface for Wake Technical Community College. On the left is a navigation sidebar with a 'QUICK ACCESS' section containing 'Home' and 'Support' options. The main content area is divided into two panels. The left panel, titled 'Completed', features the Wake Tech logo and the event name 'Wake Technical CC, HSE - Spring 2025 Commencement'. A yellow star is placed over the 'Update my details' button. The right panel, titled 'Stage Pass', provides event information: 'Location: Wake Tech North Campus Building K (gym)', 'Date: Sat, May 10, 2025', and 'Time: 08:00 PM'. It also includes 'Add to Wallet' and 'View Pass' buttons. A button for 'Additional Ceremony Details' is located in the top right corner.

WAKE TECH  
COMMUNITY COLLEGE

QUICK ACCESS

- Home
- Support

Completed

WAKE TECH  
COLLEGE & CAREER  
READINESS

Wake Technical CC, HSE - Spring 2025 Commencement

Update my details

Additional Ceremony Details

Stage Pass

Information

- Location: Wake Tech North Campus Building K (gym)
- Date: Sat, May 10, 2025
- Time: 08:00 PM

Add to Wallet

View Pass

# RETURN to your homepage with the HOME button

WAKE TECH COMMUNITY COLLEGE

QUICK ACCESS

- Home
- Support

Completed

WAKE TECH<sup>®</sup>  
COLLEGE & CAREER  
READINESS

Wake Technical CC, HSE - Spring 2025 Commencement

Update my details

Additional Ceremony Details

Stage Pass

Information

- Location: Wake Tech North Campus Building K (gym)
- Date: Sat, May 10, 2025
- Time: 08:00 PM

Add to Wallet

View Pass

**RETURN** to your personal website using the link in the first registration email



QUICK ACCESS

 Home

 Support

 Logout

# Welcome, Melissa

## Active Ceremonies

 Completed



### Wake Technical CC, HSE - Spring 2025 Commencement

 Location [Wake Tech North Campus Building K \(gym\)](#)

 Date Sat, May 10, 2025

 Time 08:00 PM

[View](#)

**RECEIVE** submission email if registered correctly.

☆ rsvp Tassel Form Submission Complete - Hi Melissa, This email confirms you successfully submitted your inform

**YOU ARE NOT** registered if you do not receive this email!

## Tassel Form Submission Complete Inbox x



**rsvp@waketech.edu**

to me ▾

10:14 AM (3 hours ago)



Hi Melissa,

This email confirms you successfully submitted your information on the Tassel site.

Details about how to participate in your upcoming event will be posted on our [high school equivalency graduation](#) public website page and included in your Tassel [Graduate Home](#). Click the **ADDITIONAL CEREMONY DETAILS** button to view.



**Congratulations on your graduation!**

# You have Successfully Registered!