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Dealer and Student Information

The Construction Equipment and Forestry Technology (C & F Tech) program is a five-semester program that leads to an Associate in Applied Science degree in Heavy Equipment and Transport Technology.

The C & F Tech program is sponsored jointly by John Deere Construction and Forestry Company, regional John Deere dealers, and Wake Technical Community College.

The purpose of this program is to develop the technical competency and professional attributes of students and to prepare graduates for high-paying and rewarding jobs as John Deere Construction Equipment service technicians.

The material in this packet is intended solely for information purposes. Wake Technical Community College reserves the right to make changes in curricula, policies, and fees whenever such changes are deemed necessary. The announcements in this material are subject to change without notice and may not be regarded as binding obligations of the institution or the State of North Carolina.

For further information, contact:
Wake Tech Student Services Office
9101 Fayetteville Road
Raleigh, NC 27603
919-866-5500
www.waketech.edu

Construction Equipment and Forestry Technology is an educational program designed to upgrade the technical competence and professional level of the participating student. Students will be provided with classroom lecture and laboratory experiences on John Deere Construction and Forestry products and a unique opportunity to work at a John Deere Construction and Forestry dealership.

The program begins in the fall semester of each year. The total program is completed in two years. Each specialized subject is studied in the classroom and laboratory on campus and followed by work experience in the dealership. Work at the dealership should relate as much as possible to the coursework just completed in the classroom. Instruction will cover the fundamentals of engines, powertrain, hydraulics, and electrical systems, as well as new developments in construction equipment.

Since considerable time is spent at the dealership, the program requires the student to have a sponsoring John Deere dealer. The student can request assistance in locating a sponsoring dealer. The responsibility of the dealership is to provide training-related employment for the student and to serve as a mentor during the work experience periods.

All tuition, fees, student tools, and textbook costs are the responsibility of the student. Estimated tuition and textbook costs for the entire five-semester program are listed below:

<u>Tuition (as of 7/1/13 *)</u>	<u>In-State</u>	<u>Out-of-State</u>
1st semester	\$1,242.50	\$ 4,314.50
2nd semester	\$1,242.50	\$ 4,314.50
1st summer term	\$,93.00	\$ 437.00
3rd semester	\$1,242.50	\$ 1,242.50 **
4th semester	\$1,242.50	\$ 1,242.50 **
Textbooks (estimate)	\$1,400.00	\$ 1,400.00
<u>Miscellaneous</u>	<u>\$ 50.00</u>	<u>\$ 50.00</u>
Total	\$6,513.00	\$13,001.00

* **Subject to change. For current costs after this date, visit www.waketech.edu.**

** **Must provide proof of NC residency for one year. See website for required forms.**

The above fees do not include housing or living expenses. Wake Tech does not provide housing; however, Student Services can assist students in finding living quarters. Requests for assistance should be addressed directly to program instructors.

Contact the Financial Aid Office at 919-866-5410 as soon as possible to arrange an appointment. It may take four to six weeks to get approval, and fees cannot be deferred.

Participant Responsibilities

The Construction and Forestry Technology Program is a partnership between Wake Technical Community College, John Deere Construction and Forestry Company, participating students, and participating John Deere Construction Equipment dealers. Each has the following responsibilities in this partnership:

Wake Technical Community College

- Maintain a current curriculum.
- Provide a dedicated classroom and laboratory.
- Provide trained instructors.
- Provide equipment and tools not included in the student's tool list.
- Assist in promoting and advertising program and recruiting qualified students.
- Test applicants and assist dealers with student selection for the program.
- Maintain all student records.
- Provide customary student services such as academic advisement, financial aid, counseling, and job placement.

John Deere Construction and Forestry Company

- Encourage dealer cooperation and support.
- Provide special training for John Deere Construction and Forestry Technology instructors.
- Furnish the college with John Deere training equipment (manuals, components, essential tools, and related goods).
- Provide the college with essential training materials, including technical publications and training aids.
- Oversee and participate in student selection procedures.
- Monitor all phases of the John Deere Construction and Forestry Technology Program to ensure success.

Participant Responsibilities (continued)

Student

- Submit high school transcript or GED scores to the Wake Tech Vocational Technology counselor.
- Apply for admission to Wake Tech.
- Obtain and maintain a John Deere dealership sponsor.
- Complete entrance test(s) at acceptable levels.
- Maintain Wake Tech's and John Deere's academic standards (minimum 2.6 GPA) and adhere to academic policies, rules, and regulations.
- Wear specified John Deere Construction and Forestry Technology uniforms and safety glasses while on campus and during supervised occupational work experiences at the sponsoring dealership. Students are required to have and wear clean, approved uniforms by the end of their first semester.
- Meet all attendance and "on-time" requirements of both Wake Tech and dealership.
- Participate in all learning activities and experiences at the sponsoring dealership.
- Provide the sponsoring dealership with responsible and productive employment.
- Pay for program costs — tuition, fees, books, and tools.

John Deere Construction and Forestry Dealership

- Indicate interest in being a sponsoring dealer, so dealership name can be made available to interested students.
- Interview and select the student(s) that the dealership will sponsor.
- Actively recruit students for the program.
- Appoint an in-dealership coordinator for Construction and Forestry Technology.
- Provide appropriate work experience that reinforces the student's most recent classroom instruction, and provide mentoring to assist students.
- Pay students during periods of dealership cooperative work experience.
- Provide the new students/employees with specified Construction Equipment Technology uniforms to be worn at all times while in class. Students must be in appropriate uniforms by the end of their first semester. Dealership uniforms are to be worn while in internship.

About This Program

What are the housing arrangements?

- Housing is the responsibility of the student.
- Rental homes and apartments are available in the area.

Will I room with anyone?

- Opportunities may arise to share living quarters with other students.
- Dealers may make arrangements for shared living space if they arrange for housing.

Who will be responsible for my moving expenses to and from school for CO-OP?

- Traveling arrangements and transportation are the sole responsibility of the student.

Who will be responsible for supervision after school hours?

- There is no supervision of the student by Wake Technical Community College staff or the Dealer sponsor after school hours.

What are the student's obligations if he or his sponsor is dissatisfied with the sponsorship?

- The student is responsible for tuition and other expenses and must return all uniforms and tools.

Who will be my emergency contact?

- In an emergency, contact your instructor or the service manager at your sponsoring John Deere Dealer. You may need to leave a message for a call back.

How can I get more information about sponsoring John Deere dealers?

- Contact the department head for Heavy Equipment and Transport Technology (HEATT) at 919-866-5258. Leave a message and your call will be returned as soon as possible.

How can I find out more about this program and arrange for a tour of the Campus?

- Contact Wake Tech Student Services, 919-866-5500.

What is my earning potential?

- \$8.00-\$9.00 per hour pay during CO-OP
- \$21,000-\$60,000 per year

What about leave time from Wake Tech and the sponsoring dealer during CO-OP?

- The student will be off on weekends and all state-recognized holidays. A schedule is provided at the time of registration. A **maximum** of **10%** absenteeism is allowed, but perfect attendance is encouraged, as the student is beginning career practices and habits.
- Leave time during CO-OP will be coordinated through the supervisor at the sponsoring dealer during CO-OP.

Will you assist the student with a job after hours?

- The Job Placement office, on main campus, has current listings for part-time employment.
- **NOTE:** It is recommended that students **do not** work during the first semester of school.

Is there a curfew?

- No.

What is the school schedule?

- Wake Tech is on the semester system.
- A calendar is provided at the beginning of the school year.

Is there continuing education?

- Yes.

How often can I go home?

- There is a break between semesters.

Am I guaranteed a job?

- Sponsoring dealers maintain a high interest in an ongoing relationship; employment of the student is based upon performance at school and work externships.

What about career advancement?

- Sponsoring dealers offer promising opportunities for top-performing technicians to move up into other positions, such as sales, customer support, parts, and management.
- Career opportunities consist of Shop Service Technician, Field Service Technician, Shop Foreman, Service Manager, Parts Coordinator, Parts Manager, Customer Service Advisor, Sales Representative, Operations Manager, and General Manager.

How many hours per week will I be in school or at CO-OP?

- At Wake Tech, 20-25 hours per week on the average.
- During CO-OP, 40 hours per week minimum.

What tools are required at school?

- Wake Tech provides tools for all classes and labs at school. (Students check out and return the tools each semester.) The student is responsible for the tools.
- For CO-OP, the sponsoring dealer will supply a tool set (estimated value \$5000). The student is responsible for the tools.
- As an incentive, **some** sponsoring dealers will sell the tool set to students at a discount and/or award the set to graduates who complete the program with a GPA of 3.0 or higher.

Who is responsible for the tools?

- The tools are loaned to the student during school and CO-OP; the student is responsible for the replacement of lost or damaged tools.

What about clothing?

- The sponsoring dealer will provide the student with five (5) sets of pants and shirts to be worn during school functions. Shirts will be specially designed; pants will be khaki, casual dress. The student will provide a pair of coveralls for work in the lab. The student is responsible for keeping uniforms clean and pressed and looking professional.

What about reimbursement of tuition?

- Students will be reimbursed for tuition and books under the following conditions:
 - 1) Completion of program with a 2.6 GPA.
 - 2) One quarter of tuition and books will be reimbursed for each six (6) months of employment after graduation.

Admission Requirements

(Classes Begin Fall Semester Only)

Qualified students are accepted on a first-come, first-served basis upon completion of the following requirements:

1. Must submit the Wake Technical Community College Application for Admission form, available online.
2. Must submit request for official high school transcript or GED scores.
3. Must have completed or be scheduled to take Wake Tech placement test(s). The Applied Engineering and Technologies counselor will arrange test scheduling. Applicants who have SAT or ACT scores should submit them with the application as a possible alternative to taking the placement test.
4. Must interview with an authorized John Deere Construction and Forestry Dealer Representative to secure sponsorship. The Dealer Approval of Student form included in this booklet should be completed by the dealer and returned to Wake Technical Community College's Applied Engineering and Technologies Counselor as part of the packet. Remember, it is the responsibility of the **applicant** to secure this sponsorship. Applicants are encouraged to secure dealer sponsorship as early as possible. If sponsorship has not been secured and the form completed, the applicant will be placed in the regular Heavy Equipment and Transport Technology program until a sponsorship has been approved.

Upon completing and signing all appropriate forms, mail them in the envelope provided with this booklet to:

Applied Engineering and Technologies Counselor
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

The counselor will contact the applicant once the packet has been received.

Curriculum By Semester

CONSTRUCTION EQUIPMENT SYSTEMS TECHNOLOGY

A60450

PROGRAM PLANNING GUIDE

Replaces Curriculum Schedule with Revision Date: Date Revised: FALL 2013

CURRICULUM BY SEMESTER

Course No.			Course Title	Hours Per Week		
				Class	Lab	Credits
Fall Semester						
TRN	170		PC Skills for Transp	1	2	2
TRN	120		Basic Transp Electricity	4	3	5
TRN	120A		Basic Transp Electricity Lab	0	3	1
TRN	140		Transp Climate Control	1	2	2
TRN	110		Intro to Transport Tech	1	2	2
			Major Elective I			2
ENG	110		Freshman Composition	3	0	3
Spring Semester						
HET	110		Diesel Engines	3	9	6
PME	221		Const Equip Servicing	1	2	2
PME	118		Undercarriage Components	1	2	2
			Major II (Hydraulic Elective)			2
PHY	121		Applied Physics I	3	2	4
Summer Semester						
			Major Elective III			2
Fall Semester						
HET	114		Power Trains	3	6	5
HYD	134		Hyd/Hydrostatic Const	2	4	4
PME	117		Equipment Braking Systems	2	3	3
COM	120		Intro Interpersonal Com	3	0	3
PSY	118		Interpersonal Psychology	3	0	3

MAJOR ELECTIVES

			Hours Per Week		
Course No.	Course Title		Class	Lab	Credits
Major Elective I			Credit Hours Needed:		6
ELN	112	Diesel Electronics System	2	6	4
ELN	110	Survey of Electronics	2	2	3
ELN	113	Electronic Fuel Injection	1	2	2
HET	115	Electronic Engines	2	3	3
HET	128	Med/Heavy Duty Tune-up	1	2	2
HET	192	Selected in HEATT			2

Major Elective II			Credit Hours Needed:		2
HYD	110	Hydraulics/Pneumatics I	2	3	3
HYD	111	Mobile Hydraulic Systems	1	4	3
HYD	112	Hydraulics-Med/Heavy Duty	1	2	2

Major Electives III			Credit Hours Needed:		2
COE	111	Co-op Work Experience I		10	1
COE	112	Co-op Work Experience I		20	2
WLD	110	Cutting Processes	1	3	2

Spring Semester					
HET	134	Diesel Fuel and Power Sys	2	3	3
PME	211	Adv Equipment Repair	2	6	4
HET	125	Preventive Maintenance	1	3	2
		Major Elective I			4
HUM	121	The Nature of America	3	0	3

Graduation Requirement Credit Hours 69

*** Other Co-Op choices may be available. See your advisor.

Students entering curriculum other than in the First Semester or on a part-time basis will select course sequence with assistance from advisor.

Financial Aid

Student Services Building • Room 015 • 919-866-5410

Financial Aid Procedures

It is important that financial data be submitted at an early date so that a "need" analysis may be performed to determine the total financial need of the student at Wake Tech. Applications for financial aid are received and processed continuously.

The Free Application for Federal Student Aid should be submitted to the address listed for each form in the instructions. These forms may be obtained from high school guidance counselors or from Wake Tech early in January. The data supplied on either form may also be used to calculate the Pell Grant student index.

The Free Application for Federal Student Aid may be used to apply for:

- Pell Grant Program
- Supplemental Educational Opportunity Grant Program
- College Work-Study Program
- North Carolina Student Incentive Grant Program
- Student loans
- Child Care Grant

The Financial Aid Office at Wake Tech is open from 8 a.m. to 8 p.m., Monday, and 8 a.m. to 5 p.m., Tuesday through Friday.

Federal Pell Grant

(Federal Title IV Code 004844)

Wake Tech participates in the Federal Pell Grant Program. Pell Grants are awards to help undergraduates pay for education after high school. The amount that a student is awarded from other existing federal aid programs may depend on the amount received from the Pell Grant. Therefore, it is considered to be the basic source through which students may apply for financial aid. Students may apply for the Pell Grant by filing the Free Application for Federal Student Aid. This form may also be completed online at www.fafsa.ed.gov.

Federal College Work-Study Program

Wake Tech participates in the Federal College Work-Study Program. The purpose of this program is to expand part-time employment opportunities for those students who need employment income in order to pursue college course work.

Students may apply for Federal College Work-Study by completing the Free Application for Federal Student Aid (FAFSA) form, available in the Financial Aid Office.

N.C. Student Incentive Grant Program

Wake Tech participates in the North Carolina Student Incentive Grant (NCSIG) Program. The grant is available to legal residents of North Carolina enrolled as full-time students in good standing at Wake Technical Community College. The amount of each grant will be based on the individual student's demonstrated financial need in relation to resources and cost of education but may not exceed one half of unmet need.

To apply, the student or student's parents should complete the Free Application for Federal Student Aid. All North Carolina Student Incentive Grant applicants are required to apply for a Federal Pell Grant. Students can apply for a Federal Pell Grant by properly completing the financial aid form. The form is available in the Financial Aid Office.

NCSIG awards are determined by the N.C. College Foundation under the N.C. State Assistance Authority.

Supplemental Educational Opportunity Grant

Wake Tech participates in the Supplemental Educational Opportunity Grant Program. Grants are available to students of exceptional financial need who, for lack of financial means of their own or of their families, would be unable to enter or remain in institutions of higher education without such assistance. These grants may range from \$400 to \$800, depending upon the family income. Students may apply for a Supplemental Educational Opportunity Grant by filing the Free Application for Federal Student Aid. Forms are available in the Financial Aid Office at Wake Tech, the college.

Student Loans

The maximum Stafford Loan available is \$2,625 per academic year for first-year undergraduate students and \$3,500 for second-year students. Repayment for subsidized Stafford loans shall begin six months after the student is no longer enrolled on at least a half-time basis. Extension of the repayment period may be granted for military service, Peace Corps service, or further enrollment. The maximum PLUS loan per student is \$4,000 per academic year.

Loan applications may be obtained from the Financial Aid Office at Wake Tech or from the College Foundation, P.O. Box 12100, Raleigh, N.C. 27690-0512.

Veterans Educational Benefits

Veterans desiring to train under the benefits of the G.I. Bill must first establish their eligibility with the Veterans Administration. In general, veterans who were separated from service within the last ten years and who have an honorable discharge qualify for training under this bill. Interested veterans should contact the Wake Tech Veterans Coordinator.

Students attending Wake Tech under this act receive a monthly stipend from the Veterans Administration. The amount of the stipend is determined by the amount of course work taken. To be classified as a full-time student, a veteran must be enrolled for a minimum of 12 credit hours.

Vocational Rehabilitation

The Vocational Rehabilitation program is operated through the Division of Vocational Rehabilitation, Department of Human Resources. The division is financed by state and federal funds. Vocational Rehabilitation offers services necessary to enable a physically or mentally handicapped person to become employed and self-supporting. Financial assistance is available for eligible handicapped persons. Prospective students having a limiting physical or mental disability should contact the Division of Vocational Rehabilitation.

Scholarships

Scholarships in diploma, associate in applied science degree and college/university transfer curricula are awarded annually by various civic clubs, professional organizations, industrial groups and hospital organizations in varying amounts. Although scholarships are awarded primarily upon the basis of financial need, a student applying may have to meet certain other specified requirements to qualify for specific awards. Evidence of scholastic potential and achievement and good character is also generally required.

Applications are available in the Financial Aid Office.

Satisfactory Progress

The U.S. Department of Education requires any student who is receiving Title IV aid to maintain satisfactory academic progress according to the standards and practices of the college. Students who do not meet the standards at the end of the semester will be allowed one probationary semester to meet the required standards. Also, a percentage of work attempted must be completed each semester; therefore, students should check with the Financial Aid Office before dropping or withdrawing from classes to make sure their academic standing does not jeopardize their student aid.

The scale below indicates the standards of academic progress expected of enrolled students.

Credit Hours Attempted Diploma, Certificate

1–20
21–30
31 or more

Cumulative GPA 2–4 Semesters

1.60
1.80
2.00

Credit Hours Attempted Associate Degree

1–40
41–50
51 or more

Cumulative GPA 6–8 Semesters

1.60
1.80
2.00

Child Care Grants

The Community College System Child-Care Grant assists parents who are married, divorced, legally separated, single or heads of household. This grant provides assistance for students who are enrolled in diploma or degree programs.

Apply early because funding is limited. Contact the Financial Aid Office at 919-866-5410.

N.C. Community College State Grant & Loan Program

Wake Tech participates in the North Carolina Community College State Grant and Loan Program. To be eligible for need-based grants, students must meet the following criteria:

- Be admitted to a curriculum program and be enrolled at a North Carolina community college for at least six credit hours per semester
- Be a North Carolina resident
- Have completed and submitted the Free Application for Federal Student Aid (FAFSA)
- Qualify for grants based upon a valid Expected Family Contribution (EFC) calculation under federal methodology
- Meet all eligibility requirements for the Federal Pell Grant

Allocations are made by the North Carolina Community College System Office to each community college for short-term loans to assist students who demonstrate financial need. Each community college administers the loan program according to its policies and procedures. Students should:

- Present their needs to the financial aid director
- Complete an NCCC Loan Program Application

Maximum loans at Wake Technical Community College are \$400 and must be repaid within 60 days from the beginning day of the semester.

How Do I Apply For Financial Aid?

- Step 1: Obtain an application for the appropriate academic year in which fall semester you wish to begin. (Free Application for Federal Student Aid – FAFSA)
- Step 2: Fill out the FAFSA completely; answer each question. If you have any questions, call or come to the financial aid office for assistance.
- Step 3: Mail your FAFSA to the federal processor; do not send any tax forms or correspondence with your application.
- Step 4: If you have attended any other schools or colleges since high school, you must request a Financial Aid Transcript from each of these schools, even if you did not receive financial aid from those schools.
- Step 5: The Free Application for Federal Student Aid you have just mailed is also your application for the federal Pell Grant and is the first step you need to take in starting the process to obtain a student loan.
- Step 6: Once your application is processed, the processor will send to you (the student) a Student Aid Report. The colleges you list on your FAFSA will also receive this information electronically. The school will then contact you regarding any additional paperwork necessary to complete your financial aid. If you did not list any colleges on your FAFSA, you must bring the Student Aid Report to the college you plan to attend to complete your financial aid process.
- Step 7: After your financial aid paperwork is complete and processed by the Financial Aid Office, you will be notified if you are eligible for a Pell Grant. If you are interested, you may also apply for a student loan.

Wake Tech's Title IV Federal School Code is 004844

If you have any questions, please write or call:

Financial Aid Office
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603
919-866-5410

Finding a Sponsoring Dealership

You may speak to any John Deere Construction and Forestry dealer at any time about the Construction and Forestry Technology program. However, you are officially accepted into the program only after all conditions are met: placement tests, applications, and dealer sponsorship forms have been received and accepted by Wake Technical Community College and John Deere Construction Equipment company.

Key Points to Remember

- John Deere Construction and Forestry dealerships are independent businesses.
- When looking for a sponsor, you are looking for a job.
- Wake Tech and John Deere will provide limited assistance in giving guidance and identifying interested dealerships.
- Wake Tech does not assign a student to a dealer sponsor.
- As a Construction and Forestry Technology participant, the student will be both a student and an employee, although the two should never conflict.

Interviewing at a Sponsoring Dealership

- Call ahead to request an interview.
- Be prepared for the interview:
 - Be clean
 - Be neat
 - Be confident of your goals and skills
 - Complete a resume
 - Complete your part of the John Deere Construction and Forestry Technology application as neatly as possible before the interview.
- Your first priority should be convincing the dealer that you will make a good, hard-working employee.
- You may speak to the dealer (owner), general manager or service manager. The owner's approval is required in securing a sponsorship, even though others may be authorized to sign the sponsor form.
- If you aren't sure who to see, ask for the general manager first.
- If you are sure you want to be in the John Deere Construction and Forestry Technology program, be confident and begin the process now. Don't be discouraged if your first attempt doesn't result in a sponsorship — try again.

Forms and Links

Applicants and employers/sponsors need to complete certain forms during the admissions process. Some of those forms can be found below; others are available online, and links are given. Please photocopy or print out forms and complete and sign them, printing clearly in blue or black ink.

Forms provided in this document:

- Dealer Request for Sponsorship
- Dealer Approval of Student
- John Deere Construction and Forestry Student Release of Information Form
- C&F Tech Program Student and Sponsoring Dealer Agreement

Forms available online:

- Application for Admission to Wake Technical Community College

<http://www.waketech.edu/become-student>

- Request for Transcripts

<http://www.waketech.edu/student-services/registration-student-records/transcripts#transcriptol>

- Authorization to Release Student Information (FERPA Consent Form)

<http://www.waketech.edu/student-services/registration-student-records/forms>

Dealer Request for Sponsorship

I am interested in sponsoring a student in the John Deere Construction and Forestry Technology Program at Wake Technical Community College.

Dealership _____

Address _____

City, State, Zip _____

Contact Person _____

Telephone _____

Date _____

Please check one:

I have identified a potential student to sponsor.
The student's name and address are as follows:

Name _____

Address _____

City, State, Zip _____

Telephone _____

I have not identified a potential student to sponsor but would like your help
in finding one to sponsor.

Dealers who wish to sponsor students should complete and mail this form to:

Applied Engineering and Technologies Counselor
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603

Dealer Approval of Student

Directions for the Student

Fill in your name and address on the lines that follow. Take this Approval Form to the sponsoring John Deere dealer for approval of the sponsorship.

Student's Name _____

Address _____

City, State, Zip _____

Telephone _____

Statement of Approval by the Dealer

I agree to provide sponsorship for the above student in the John Deere Construction and Forestry Program at Wake Tech.

Dealership _____

Address _____

City, State, Zip _____

Telephone _____

Authorizing Representative (Signature) _____

Date _____

Information for the Dealer

Please mail the completed form to Applied Engineering and Technologies Counselor, Wake Tech Community College, 9101 Fayetteville Road, Raleigh, NC 27603. It is suggested that the following criteria be used when interviewing applicants:

In addition to meeting Wake Tech's admissions requirements, applicants must secure approved John Deere Dealer Sponsorship. The purpose of the interview is to determine whether or not your dealership is willing to provide sponsorship for this applicant.

Education and Experience: Every applicant will have a unique background. Prior training or experience is not essential for success in John Deere Construction and Forestry Technology but may be valuable in certain instances.

Scholastic Aptitude: Evaluate the applicant's potential to complete the academic work required for graduation. The applicant can supply the dealer with high school transcripts and Construction Equipment and Forestry Technology test results.

Employability: The applicant should be viewed as seeking permanent employment. The John Deere Construction and Forestry Technology Program will help you train your future technicians. You should be able to consider this person as someone you could/would employ full time once the required skills are mastered; however, you are not bound to do so.

Career Interest: The applicant should express a strong desire to be a reliable and knowledgeable Construction Equipment Technician. The successful applicant should be an individual who will assist you in meeting the needs of your customers in the future.

John Deere Construction and Forestry Student Release of Information Form

Student Name: _____

Student ID or Social Security Number: _____

I hereby grant permission to Wake Technical Community College to release my student information to the John Deere Construction and Forestry Company dealer listed below and to John Deere Construction and Forestry Company. This information includes my attendance, academic progress, work habits and placement test results while in the C & F Tech program.

Name of Employer/Sponsor _____

Address _____

City, State, Zip _____

Phone Number _____

Student Name (Printed) _____

Student Signature _____

Student Address _____

City, State, Zip _____

Date _____

Directions to Student:

Return this completed form to Applied Engineering and Technologies Counselor, Wake Technical Community College, 9101 Fayetteville Road, Raleigh, NC 27603-5696.

C&F Technician Program

Student and Sponsoring Dealer Agreement

GENERAL DESCRIPTION

The Wake Technical Community College "Construction & Forestry Technology program, also known as the "C & F Tech Program," is a two-year Associate in Applied Science Degree. It is sponsored by Wake Technical Community College, John Deere Company, and participating regional John Deere Dealers. Upon successful completion of the two-year program, the student, in addition to receiving an Associate in Applied Science (AAS) degree in Heavy Equipment and Transport Technology, will be recognized as a Level I Certified Technician by Deere and Company and John Deere C & F Dealers.

STUDENT AND SPONSOR COMMITMENTS

The sponsoring dealers have made several commitments to aid the student in successfully completing the program. The student as well must agree to the certain commitments to the sponsoring dealer. The following outlines each party's commitments to the program.

STUDENT COMMITMENT

- The student is required to arrange his or her own financial aid for tuition and books and other fees while attending the program. The student is responsible for all parking fees and fines.
- The student is required to arrange and pay for all room and board while attending the program.
- The student is required to provide to the sponsoring dealer a copy of all receipts for tuition and books while attending the program. The sponsoring dealer will only reimburse costs paid by the student and documented by school issued receipts.
- The student must maintain a minimum 2.6 GPA.
- The student is required to maintain a professional appearance and wear the proper uniform while attending classes, school functions and summer Co-op.
- Safety equipment must be worn as required by shop conditions.
- The student must formally apply for full time employment with the sponsoring dealer at one of its dealer locations.

SPONSORING DEALER COMMITMENT

- The sponsoring dealer will provide 5 sets of school uniforms while attending the program.
- The sponsoring dealer will provide 11 sets of shop uniforms during Co-op.
- The sponsoring dealer will provide a toolbox and tool set for use by the student during the summer Co-op session.
- The graduating student will be assigned a toolbox with tools if employed at any one of the sponsoring dealer's locations. As a reward for diligent study and performance, the sponsoring dealer will award the toolbox with tools at no cost to the student if he/she graduates with a minimum 3.0 GPA and completes two years of service at any one of the sponsoring dealer's locations. Note: if the student meets the service requirements above, but graduates with a minimum 2.6 GPA to 2.99 GPA, the toolbox with tools can be purchased at a discount price.
- The sponsoring dealer will reimburse to the graduate, all properly documented tuition and

book costs on a schedule of four equal payments every 6 months of full time employment until the two-year requirement and full reimbursement is fulfilled. Partial periods of service will not be pro-rated.

- Although full time employment for all graduates is the sponsoring dealers intent, the guarantee of full time employment after graduation is not expressed or implied.

I have read and understand the Student and Sponsor Commitments described above.

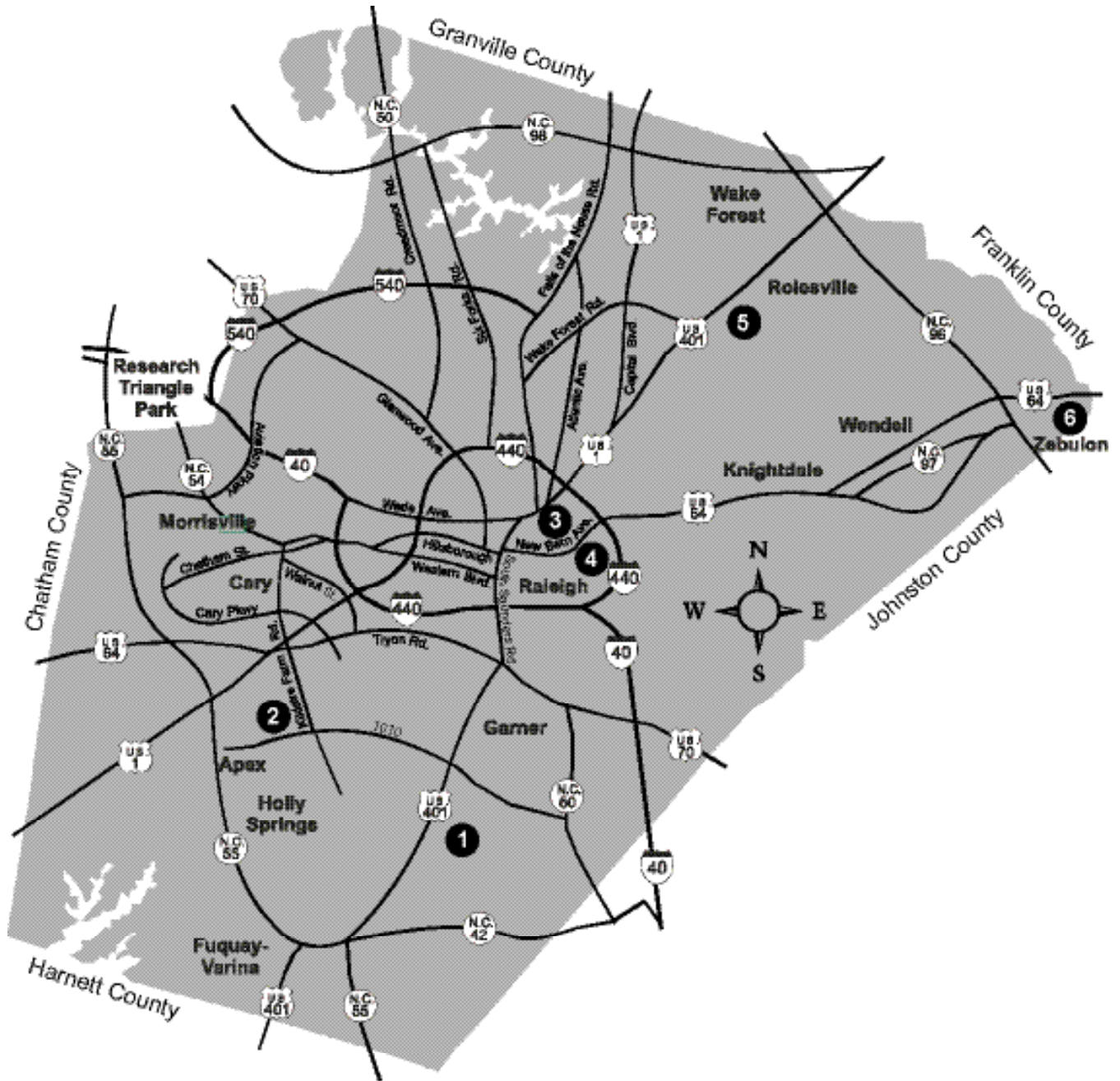
Student _____

If Student is a minor

Parent or legal guardian _____

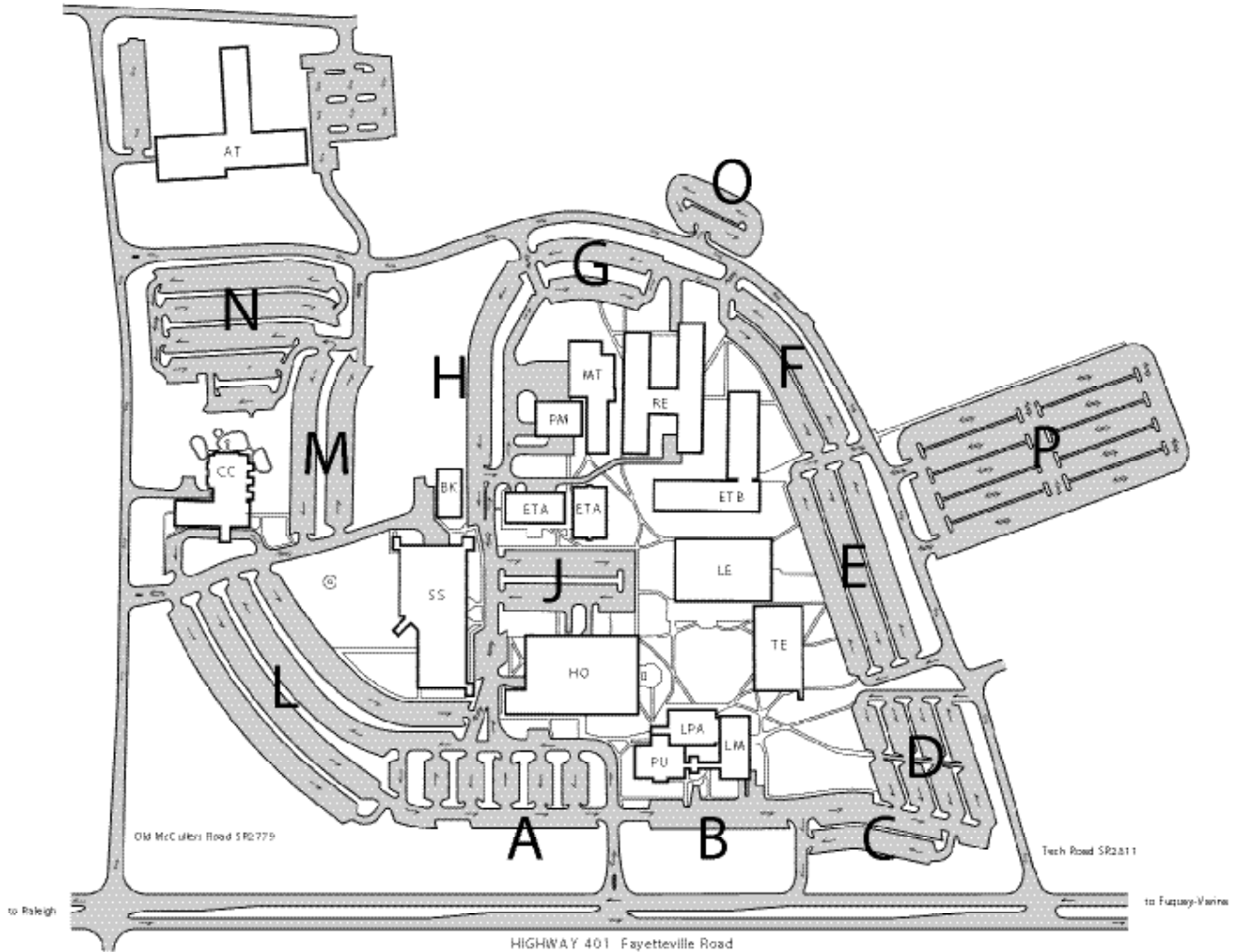
Dealer representative _____

Location of Wake Tech



- 4. Health Sciences Campus
- 5. Northern Wake Campus (under construction)
- 6. Eastern Wake Education Center

Lavout of Main Campus



- AHT Automotive and Heavy Equipment Technology Complex
- BK Bookstore
- CC Child Care Facility
- ETA Engineering Technology Annex
- ETB Engineering Technology Building
- HO Holding Hall
- LE Howell Library Education

- PLM Pucher LeMay Hall
- MT Mechanical Technology
- PM Power Mechanics
- RE Ready Hall
- SS Student Services
- TE Technical Education

Contact Information

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