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CCR Transitional Services

What are your next steps?

Career-Focused Intro Classes

Explore different career pathways

Start to learn about job & career opportunities

Decide if you want to get training in this pathway

Start to learn industry specifics for your next step

Get ready to apply to an IET!!

- Business
- Early Education
- Healthcare
- IT 1
- IT 2
- Medical Terminology

Elective classes: taken in addition to reading and writing classes

Intro to Business

- Principles & practices of contemporary business
- The language of the business world
- Foundational knowledge of business concepts
- Principles of marketing goods & services
- Promotion, placement, & pricing of products
- Practicing developing and communicating your business vision

Tuesdays & Thursdays

1:15 pm – 2:30 pm

For ESL 5 and higher
Contact your advisor to register

Intro to IT 1

Basic Computer Skills

- NorthStar Digital Literacy
- Typing practice and appropriate finger placement
- Basic concepts of computing fundamentals
- An introduction to word processing, spreadsheets, & presentations
- Defining commonly used Internet concepts including navigating the web
- Creating, formatting, & managing email accounts

Tuesdays & Thursdays

1:15 pm – 2:30 pm

For ESL 5 and higher
Contact your advisor to register

Intro to IT 2

For those who want to prepare for an IT career

- Microsoft training & testing
- Prepare to study for a career in IT
- Improving typing speed and accuracy
- Advanced concepts of computing fundamentals
- Higher skills in word processing & presentations,
- Practice in creating, formatting
- Managing files using cloud services such as OneDrive and Google Drive

Mondays & Wednesdays

1:15 pm – 2:30 pm

Requires 85% or higher on all 8 tests in Intro to IT 1 & instructor approval

Intro to Healthcare

- Learn the language of healthcare
- Practice situations and conversations in healthcare settings
- Explore career options in both clinical and non-clinical medical settings
- Start to understand the US healthcare system

Mondays & Wednesdays

1:15 pm – 2:30 pm

For ESL 5 and higher
Contact your advisor to register

Intro to Medical Terminology

In this class you will learn:

- How to build and understand medical terms
- Extensive study of each body system
- Abbreviations and symbols used in medicine

Monday through Thursday

5:00 pm – 6:15 pm

For ESL 5 and higher

Contact your advisor to register

Intro to Early Education

- Learn the language of Early Childhood Education
- Practice the communication styles and conversational skills used by teachers
- Receive an introduction to the teaching methods and educational philosophies of Early Childhood Education
- Learn about what it is like to be a teacher
- Explore the career options in Early Childhood Education

For ESL 5 and higher
Contact your advisor to register

Mondays & Wednesdays
1:15 pm – 2:30 pm

What's an IET?

Integrated Education & Training

An IET is a program that provides you:

- Workforce training & industry-recognized credentials
- English classes in the topic of your workforce training
- Workplace readiness classes in customer service, interview skills, and more
- Job Fairs to meet local employers ready to hire you!

Contact us for more information:

CCRconnect@waketech.edu

Common Questions

I like two of them!! Can I take two Intro classes that meet at the same time?

You can only take one class that meets at a certain time. You can take the other at a different time or wait and take the other one next term.

Do I have to take a reading class while I take an Intro class?

Yes. Intro classes are electives. You must also attend a reading class.

I work on Tuesdays. Can I only come on Thursdays?

Like reading classes, 75% attendance is required. It's important to attend both days.

Do I earn a credential in the Intro class?

These classes introduce you to career options in the career pathway. Then you can take an IET or another training in the career you want to pursue.

How do I register?

Indicate your choices on the Elective Registration form sent by CCR Advising

Already complete your form? Contact CCR Advising if you need to make changes!!!

Who is your advisor? Don't know? Email:

CCRadvising@waketech.edu

How do I Register?

- Indicate your preference on the
- Elective Registration Form for New Term
- This form is emailed to you by Advising
- Already complete your form? Contact Advising!
- CCRAdvising@waketech.edu