

Name _____

Address _____

Phone number _____

Birthdate _____

Student ID (CID) number _____

Name of the class you want to take _____

Course Number _____

Tuition Amount _____

High School Equivalency or ESL class site _____

Teacher Name _____

TABE/Best Plus score _____

Prepare for your Career!

These focused classes are specifically designed to allow you to explore a variety of career options while you complete your studies in the College & Career Readiness program.

- A Career in Auto Maintenance
- Automotive Detailing Fundamentals
- CompTIA IT Computer Fundamentals
- Hospitality-Hotel and Restaurant Certification
- Introduction to Construction Trades
- Medical Terminology
- Welding Practical

“It was great to be able to take classes while finishing my high school credential. The training helped me decide what career I wanted to pursue, and now I have a job in the hospitality industry!”— Grace E.



Career-focused Classes

for COLLEGE AND CAREER
READINESS Students

For more information:

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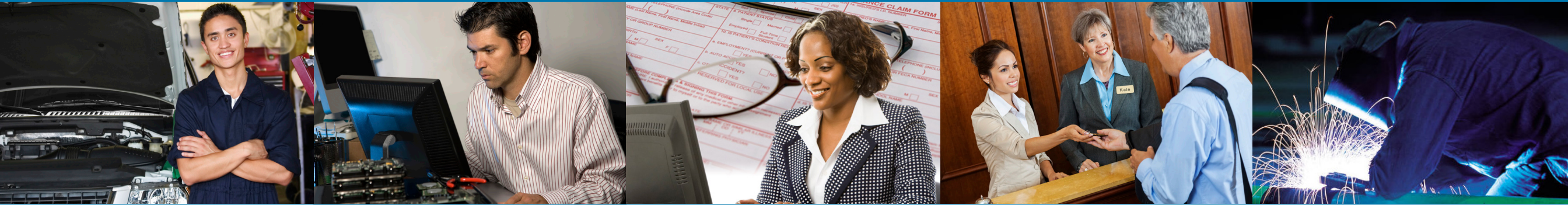


**Financial assistance may be
available; students must provide
a social security number**



ccr.waketech.edu

**Find out if you're eligible—
and sign up for classes!
Call 919-334-1516**



A Career in Auto Maintenance: Introduction*

Just starting out—or looking for a new career? Automotive systems service offers a variety of career options. Learn about oil and lube maintenance and build skills and confidence for an entry-level position. A qualified standards instructor will present an overview of automotive systems service, managers’ expectations, career possibilities, and industry trends.

**ABE Intermediate High (6.0) or higher*

Typical class schedule (Ask us about current schedule):
Tuesdays and Wednesdays, 6:30–9:30 p.m.
24 hours | Cost: \$77 | Fees: \$20

Automotive Detailing Fundamentals*

Auto detailing is an in-depth cleaning process that includes the engine, interior, exterior, and trunk of an automobile. You’ll learn about assessing an auto’s condition, proper cleaning techniques and the proper use of tools and chemicals, and safety data sheets—and get hands-on practice. This course is the first in a series leading to a certificate in Auto Detailing.

**ABE Intermediate High (6.0) or higher*

Typical class schedule (Ask us about current schedule):
Saturdays, 10:00 a.m.–1:00 p.m.
18 hours | Cost: \$125 | Student fees: \$20

CompTIA IT Computer Fundamentals*

In this introductory course, you will gain an understanding of the core components of the information technology (IT) landscape—and prepare for the CompTIA IT Fundamentals certificate exam. Through presentations, demonstrations, and knowledge-based exercises, you will learn about computer hardware, software, operating systems, mobile computing, web browsers, security risks, networking and troubleshooting (and the role of the OSI model), emerging technologies such as cloud computing and virtualization, and system maintenance. You’ll learn how to configure operating systems and networks and manage files and folders.

**ASE Low (9.0) or higher*

Typical class schedule (Ask us about current schedule):
Wednesdays, 6:30–9:30 p.m.
33 hours | Cost: \$125 | Voucher/student fees: \$86
Book: \$20–65

Hospitality Hotel and Restaurant Certification*

Prepare for a rewarding career in the lodging industry! Learn about the front desk, reservations, housekeeping, bell services, restaurant services, banquet setup, and the OPERA Property Management System—used in most major hotels. This course also provides opportunities to earn ServSafe®, CRC, and TIPS certificates.

**ABE Intermediate High (6.0) or higher*

Typical class schedule (Ask us about current schedule):
Monday–Thursday, 9:00 a.m.–1:00 p.m.
168 hours | Cost: \$180 | Book/testing/student fees: \$230

Medical Terminology*

Learn the language of health care! This course includes the words and phrases necessary to function effectively in the field as well as a significant study of anatomy. The course is in hybrid format (a combination of seated classroom instruction and online instruction).

**ASE Low (9.0) or higher*

Typical class schedule (Ask us about current schedule):
Hybrid Class:
Mondays and Wednesdays, 6:00–8:00 p.m. with additional online work
Seated Class:
Tuesdays and Thursdays, 6:00–10:00 p.m.

128 hours | Cost: \$180 | CA fee: \$18 | Book: \$230

Introduction to Construction: Pre-apprenticeship*

Acquire the skills and certifications for entry-level employment with construction companies! This course includes the Core Curriculum of the National Center for Construction Education and Research (NCCER), an introduction to craft skills that is a prerequisite for all of NCCER’s apprenticeship courses. The course also includes the 10-hour Occupational Safety and Health Administration (OSHA) course in Construction Safety, the American Heart Association (AHA) Cardio Pulmonary Resuscitation (CPR) certification course, and the AHA First Aid course.

**ABE Intermediate High (6.0) or higher*

Typical class schedule (Ask us about current schedule):
Mondays and Wednesdays, 6:00–9:00 p.m.
Some Saturdays, 1:00–4:00 p.m.
100 hours | Cost: \$180 | Book/student fees: \$92

Welding Practical*

Build skills in stick welding that are in high demand. Learn about shop safety, proper use of tools, and machinery care.

**ABE Intermediate High (6.0) or higher*

Typical class schedule (Ask us about current schedule):
Saturdays, 8:00 a.m.–1:00 p.m.
44 hours | Cost: \$125 | Fees: \$67.50
Required personal equipment: \$150