

BUSINESS ADMINISTRATION: GENERAL BUSINESS ADMINISTRATION
A.A.S. Degree
Day, Evening, & Online

PROGRAM PLANNING GUIDE

Course Number	Course Title	Class	Hours Per Week		Credits
			Lab	Work/ Clinical	
<u>FIRST SEMESTER</u>					
BUS 110	Introduction to Business	3	0	0	3
BUS 137	Principles of Management	3	0	0	3
CIS 111	Basic PC Literacy	1	2	0	2
—	Social Science Elective (choose a minimum of 3 credit hours)	3	0	0	3
ENG 111	Writing and Inquiry	3	0	0	3
MKT 120	Principles of Marketing	3	0	0	3
<u>SECOND SEMESTER</u>					
ACC 120	Principles of Financial Accounting	3	2	0	4
BUS 115	Business Law I	3	0	0	3
BUS 121	Business Math	3	0	0	3
BUS 139	Entrepreneurship I	3	0	0	3
BUS 255	Org Behavior in Business	3	0	0	3
<u>THIRD SEMESTER</u>					
ACC 121	Principles of Managerial Accounting	3	2	0	4
BUS 153	Human Resources Management	3	0	0	3
BUS 240	Business Ethics	3	0	0	3
ENG 114	Professional Research & Reporting	3	0	0	3
<u>FOURTH SEMESTER</u>					
HUM 115	Critical Thinking	3	0	0	3
MKT 221	Consumer Behavior	3	0	0	3
—	Mathematics Elective (choose a minimum of 3 credit hours)	2	2	0	3
—	Business Administration Major Elective (choose a minimum of 11 credit hours)	11	0	0	11

TOTAL GRADUATION REQUIREMENT 66 SEMESTER CREDIT HOURS



Social Science Elective (Choose a minimum of 3 credit hours)

ECO	151	Survey of Economics	3	0	0	3
ECO	251	Principles of Microeconomics	3	0	0	3
ECO	252	Principles of Macroeconomics	3	0	0	3

Mathematics Elective (Choose a minimum of 3 credit hours)

MAT	110	Mathematical Measurement & Literacy	2	2	0	3
MAT	143	Quantitative Literacy	2	2	0	3

Business Administration Major Elective (Choose a minimum of 11 credit hours)

BAS	120	Intro to Analytics	2	3	0	3
BUS	116	Business Law II	3	0	0	3
BUS	125	Personal Finance	3	0	0	3
BUS	228	Business Statistics	2	2	0	3
BUS	230	Small Business Management	3	0	0	3
BUS	245	Entrepreneurship II	3	0	0	3
WBL`	111	Work-Based Learning I	0	0	10	1
WBL`	112	Work-Based Learning I	0	0	20	2
WBL`	113	Work-Based Learning I	0	0	30	3