

Transfer Credit Guidelines for International Students

The Office of the Registrar is responsible for evaluating international transcripts and credentials for acceptance of possible transfer credit.

It is required that ALL international transcripts are sent to an agency before the Dean will consider reviewing courses for possible transfer credit. This must be done regardless of the fact that course(s) may already be written in English.

Processing Time

- Processing time for international evaluations may take longer due to academic research and turnaround time in dealing with third parties for information. **NOTE: the more information provided in the evaluation from the service provider the better chances are in receiving more transfer credit.**

How do I get started with a transcript evaluation?

- Submit your transcript to Wake Tech Community College Admissions.
- Once the enrollment process is complete in Admissions, the official transcript is scanned into your record and sent to the Registrar's office for evaluation.

Do I need to bring a copy of my transcript to the Registrar's office?

- It is not necessary to bring a transcript to the Registrar's office. All transcripts are generally submitted through the Admissions office and routed to the Registrar's office for processing. Be sure you submit an official/unopened evaluated transcript.

How long does the evaluation process takes?

- It will take at least 2-3 weeks for the results to be returned and posted to your student portal. Check your portal at the end of the time span for transfer credit
- If you have transfer credit questions please contact the Coordinator of Transfer Credit Evaluation at 919 866-5717 or 919 866-5700.

Appeals

- An appeal may be done if you have additional course information to submit to the Dean to substantiate another review. Supporting documentation is required for an appeal.
- You may email tranevalreq@waketech.edu for transfer credit questions or concerns.

Approved Listing of Evaluation Service Providers

Educational Perspectives, nfp

PO Box A3462
Chicago, IL 60690
Phone: 312-421-9300
Fax: 312-421-9353
Email info@edperspective.org
www.edperspective.org

International Academic Credential Evaluators, Inc.

PO Box 2465
Denton, TX 76202
Phone: 940-383-7498
Email: staff@iacei.net
www.iacei.net

International Consultants of Delaware, Inc.

3600 Market Street, Suite 450
Philadelphia, PA 19104
Phone: 215-243-5858
Fax: 215-349-0026
Email: icd@icdeval.com
www.icdeval.com

Josef Silny & Associates, Inc.

International Education Consultants
7101 SW 102 Avenue
Miami, FL 33173
Phone: 305-273-1616
Fax: 305-273-1338
Fax: 305-273-1984
Email: info@jsilny.org
www.jsilny.com

SpanTran: The Evaluation Company

2400 Augusta Drive, Suite 451
Houston, TX 77057
Phone: 713-266-8805
Fax: 713-789-6022
www.spantran.com

World Education Services Inc.

Bowling Green Station

PO Box 5087
New York, NY 10274-5087
Phone: 212 966-6311
Fax: 212 739-6100
www.wes.org

Evaluation World LLC
105-501 Silverside Rd.
Wilmington DE 19809
Phone: 302-504-4410
Fax: 302-397-0555
Email: admin@evaluationworld.com
www.evaluationworld.com

Educational Credential Evaluators Inc.
PO Box 514070
Milwaukee WI 53203-3470
Phone: 414-289-3400
Fax: 414-289-3411
Email: eval@ece.org
www.ece.org

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Email: info@foreigntranscripts.com
www.foreigntranscripts.com