Sanderson HS Business Administration Cohort Checklist (New Students)

Business Administration: Business Core – C25120DH

Cohort Enrollment Steps:

The following items must be submitted/completed to enroll in the cohort:

☐ CCP New Student Application Form

- o Attach High School Transcript (PDF, Word, or JPG format)
- o Choose Business Administration: Business Core – C25120DH (First Pathway or Second Pathway)
- o Principal/Designee Required Email Address: ccollins4@wcpss.net

☐ Receive Acceptance Letter

☐ Activate Wake Tech Account

☐ Complete New Student Orientation (Online)

☐ Complete eLearning Intro Assessment (Online)

ATTENTION: The CCP Team will register you for the designated cohort course(s). You will not register yourself for any "cohort" course(s).

- o **BUS 110 – Introduction to Business (Fall 2026)**

☐ Confirm your registered course(s) in the Self-Service Portal

NOTE: Students who enroll in cohort courses are responsible for non-tuition related costs which includes textbooks and/or access codes.

NOTE: Registration for these courses will occur later within the enrollment cycle. You will be notified once you have been registered for the designated courses.

NOTE: For further assistance regarding enrollment, schedule an appointment to check the status of your enrollment or a virtual advising appointment upon acceptance. For other general questions and/or information, email ccp@waketech.edu.