

# Disaster Internships 2019-2020

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## Disaster Services Department

**Client Casework** \*\*The typical perfect intern is one who is obtaining a degree in Social Work or some related field.

**Intern Reports to:** Disaster Program Specialist Triangle Area Chapter

### Scope of Work/Project:

- Empower clients through the development of recovery plans and aided in recovery activities, such as providing information, tools, and referrals to other community organizations
- Establish and strengthen relationships with social service agencies within the geographical footprint of the Triangle Area Chapter
- Respond to the scene of displacing disasters with a Disaster Action Team to offer and provide Red Cross Recovery services
- Develop a subject matter expertise in Red Cross Client Casework
- Weekly one-on-one supervision with an MSW
- Other tasks as assigned, particularly the Home Fire Campaign and the Pillowcase Project

## Disaster Services Department

### Home Fire Campaign

**Intern Reports to:** Disaster Program Specialist Triangle Area Chapter

**Scope of Work/Project:** Every day in the U.S.A., on average, seven people are killed in a home fire and another 36 people suffer injuries. To end these tragedies and save lives, the American Red Cross launched a nationwide Home Fire Campaign (HFC) in 2014 with the goal of reducing the number of home fire deaths and injuries by 25 percent by 2020. As of October 2017, the HFC efforts nationwide have resulted in over 1 million alarms installed and 285 confirmed lives saved.

- Leading a primarily volunteer team to meet the Triangle Area Chapter's portion of the Regional installation goal
- Work collaboratively with Volunteer Services and Disaster Services staff to recruit and train volunteers
- Lead at least one Sound the Alarm event
- Establish partnerships within the community to extend and maximize the reach of the HFC program

## Disaster Services Department

### Pillowcase Project Lead

**Intern Reports to:** Disaster Program Specialist Triangle Area Chapter

**Overview:** The Pillowcase Project is a national youth preparedness program offered by Red Cross in 40- or 60-minute presentation providing emergency preparedness education to youth in grades 2-6 (ages 7-12) in school classrooms and other settings. This partnership with Disney has resulted in a highly interactive presentation that addresses home fire safety, a local natural hazard, psycho-social coping skills and household preparedness steps like planning and a kit.

### Scope of Work/Project:

- Help reach target of approximately 700 children are reached through the program
- Recruiting and training of volunteers,
- Strengthening of partnerships, and building community engagement
- Scheduling presentations and ensuring they are staffed
- Coordinating media coverage needs

- Collaborating with Home Fire Campaign and other Disaster Services efforts, and completing administrative support

## **Disaster Services Department**

**Disaster Response Intern** \*\*The typical perfect intern is one who is obtaining a degree in Emergency Management or some related field.

**Intern Reports to:** Disaster Program Manager Triangle and Central Area Chapters

**Scope of Work/Project:**

- Work with local Emergency Managers to establish and execute Memorandum of Understanding for sheltering, feeding, and delivery of disaster services
- Coordinate and collaborate in local planning, exercises and training, including exercises called by local partners Volunteer Organizations Active in Disaster, Emergency Management Agencies and Local Emergency Planning Committees (VOADs, EMAs and LEPCs)
- Establish and strengthen relationships with social service agencies within the geographical footprint of the Triangle and Central Area Chapters
- Respond to local disasters ranging from home fires through Disaster Action Teams to hurricanes where we coordinate service delivery through local EOC's and Red Cross Disaster Relief Operation Headquarters
- Other tasks as assigned, particularly the Home Fire Campaign and the Pillowcase Project

## **Disaster Services Department**

**Volunteer Research and Outreach Assistant** (great HR related position)

**Intern Reports to:** Disaster Workforce Engagement Regional Lead

**Scope of Work/Project:** Non-profit management responsibilities

- Work collaboratively with Volunteer Services and Disaster Services staff to recruit and train volunteers
- Lead volunteer outreach to encourage training and update volunteer profiles to reflect training status and completion
- Responsible for supporting chapter and Disaster Cycle Services operations
- Interacts with volunteers by phone, email and in person for onboarding, engagement, and training activities
- Support program leaders and disaster program managers in the supervision of disaster volunteers to include - ensuring an orientation to the program is provided, placement of the volunteer into a disaster function, coordinating the development and training plan for the disaster volunteer, supporting recognition and retention practices for volunteers and ensuring deployment of volunteers in a large response
- Compiles and enters various program and tracking data
- Provides excellent customer service to clients, community partners, general public, volunteers, and staff members
- Promotes good relationships throughout the organization
- Performs other chapter/program support duties as assigned
- Other tasks as assigned