



# Gift in Kind

Please complete the following information to ensure we record and acknowledge the gift in-kind donation properly.. Thank you for choosing to make a donation of goods and/or services to Wake Technical Community College.

## DONOR INFORMATION:

Date: \_\_\_\_\_  
 Organization (if applicable): \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

## IN-KIND DONATION:

**Brief Description of Donation(s)**  
*(Quantity and Description)*

**Total Gift \$ Value(s)**  
*(Fair Market Value)*

		\$
		\$
		\$
		\$
		\$
		\$
	<b>Total</b>	\$

*If gift value is \$1,000 or more, additional documentation is required such as an itemized receipt.*

**Type of Donation:**  Goods  Service  
**Condition of Item(s):**  New  Used:  Excellent  Good  Fair

Wake Tech Representative receiving Gift: \_\_\_\_\_

Program or Department at Wake Tech receiving Gift: \_\_\_\_\_

Gift Location:  Main  Northern  Health  PSEC  RTP  Western  AEC  Eastern

Does this gift require WTCC to provide transportation, installation, electrical, plumbing, etc.?  Yes  No

Has ownership of property been transferred to Wake Tech and Donation been received?  Yes  No

If you have questions or need assistance in completing this form, please call the Wake Tech Foundation office.

**Please return the completed form to:**

**Wake Tech Foundation**  
 9101 Fayetteville Road  
 Raleigh, NC 27603  
 Email: [foundation@waketech.edu](mailto:foundation@waketech.edu)

Phone: (919)866-6250  
 Fax: (919)773-9105  
 Tax ID #23-7017752