WAKE TECH
Health Sciences

Medical Assisting Program Checklist

As a limited enrollment program, the Medical Assisting program has a selective, competitive admission process. Please make sure you have met all requirements below before submitting your Medical Assisting program application.

- ☐ Complete Wake Tech application process at apply.waketech.edu
- ☐ **AP/CLEP scores:** Submit *official* AP or CLEP scores for credit, if applicable.
- ☐ **Submit required educational transcripts.** If you have college transcripts, verify transcripts are evaluated. Log in to Self-Service. Go to Student Planning → Select Transfer Credits from the Academics menu at the top. If your course is not there, please email tranevalreq@waketech.edu *It is the student's responsibility to follow up with Student Records for transfer credit.*
- ☐ **Meet math proficiency by successfully passing (grade of 84% or better) the Medical Assisting math assessment test. This assessment will be proctored by the Medical Assisting department. The assessment test must be completed within one year of submitting the program application.**
- ☐ **Meet English/Reading proficiency with one of the following:**
  - ☐ Meet prerequisite to register for ENG 111 without co-requisite
  - ☐ Complete ENG 111 or equivalent with a "C" or better
  - ☐ Provide proof of completion of an associate's degree or higher
- ☐ **Meet math proficiency with one of the following:** *(Must be within 10 years of Medical Assisting program application date)*
  - ☐ Meet prerequisite to be able to register for MAT 110 or higher without the corequisite.
  - ☐ Complete MAT 110 or higher with a "C" or better
  - ☐ Provide proof of completion of an associate's degree or higher
- ☐ **Submit Medical Assisting program application. All of the above requirements MUST BE COMPLETED by the application deadline:**
  - ☐ Application deadline May 15 for Fall MED entry
  - ☐ Application deadline September 15 for Spring MED entry

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Priority Admissions Process

To select applicants for Medical Assisting, Wake Tech uses a priority admission procedure – NOT a waiting list. The admission procedure for Medical Assisting is a two-part process utilizing both a first-come, first -served process and class completion. This procedure is used if there are more applicants who have met the minimum admission requirements (MAR) than there are available clinical spaces. Those applicants with the most general classes completed (see list below) with a "C" or better and with the earliest program application submission date will be selected for the available clinical slots.

Semester Offered	Course	Title (Credit Hours)	Prerequisites
Complete the classes below as part of the priority admissions process. You will receive one (1) point for every class completed with a "C" or better.			
F, Sp, Su	BIO 163 OR MED 116	Basic Anatomy and Physiology (5) Intro to Anatomy and Physiology (4)	BIO 163: CHM 090, BIO 110 or equivalent MED 116: None
F, Sp, Su	MED 121	Medical Terminology I (3)	None
F, Sp, Su	ENG 111	Writing and Inquiry (3)	DRE 098 or ENG 002; Corequisite: ENG 011
F, Sp, Su	PSY 118	Interpersonal Psychology (3)	None
F,Sp, Su	MAT 110 or Higher	Mathematical Measurement and Literacy (3)	MAT 003; Corequisite: MAT 010
F, Sp, Su	MED 122*	Medical Terminology II (3)	MED 121

*MED 122 is part of the MA diploma but is not used as part of the priority admission process. You do not earn points for completing MED 122.

Please note the following:

- To receive credit for BIO 163 or MED 116, the class must be completed within 5 years of the first MED class.
- For PSY 118, any PSY or SOC class can be substituted.
- Please note that for Health Science programs, grades of "C" or better are required in all program-related curriculum classes.
- MED 121 and MED 122 must be completed within three (3) years of beginning the Medical Assisting program. The sequence must be completed at the same college.

Wake Technical Community College is constantly evaluating the admissions procedures and reserves the right to make changes as the need arises.