

Application / Eligibility Form Work-Based Learning

		t for approval.	
Student Name	Student ID		
Street Address	City State	Zip	
Cell Phone	Work Phone		
Primary Program of Study	Secondary Program of Study		
When are you planning to participate in Work-Based Learning	☐ Fall ☐ Spring ☐ Summer 20		
Hours per week available to work?			
Do you have work-authorization in the United States?		☐ Yes ☐ No	
Are you a F-1 student at Wake Tech? (If so, the International Stu	k.) 🗆 Yes 🗆 No		
Are you currently employed in your field of study?		☐ Yes ☐ No	
Will you complete a work-based learning experience wit	h your current employer?	\square Yes \square No	
If yes, list your employer's name, current job title, date	hired and attach a copy of your current posit	ion description:	
Employer's Name Current Job T	itle Date H	ired	
Permission to Register for WBL Course			
•			
Students will be permitted to register for a WBL course when (1) Faculty Coordinator and (2) all required WBL documents have be		verified by the	
Students will be permitted to register for a WBL course when (1)		verified by the	
Students will be permitted to register for a WBL course when (1) Faculty Coordinator and (2) all required WBL documents have be statement of Understanding In signing this application, I hereby grant permission to, pursua Act of 1974, the Work-Based Learning Office to obtain copies of Work-Based Learning Office permission to forward to any emcollege may deem necessary to assist me in securing a Work-Based I understand that the information I have provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing a work-Based to the provided here will be securing to the provided here will be secured	nt to Section 438(b) 4(b) of the Family Educat f my academic transcripts and grade reports. I ploying organization my academic grades and ased Learning experience, to all actual and proper revealed to an employer/work site super	ion Rights and Privacy n addition, I grant the d any information the ospective employers.	
Students will be permitted to register for a WBL course when (1) Faculty Coordinator and (2) all required WBL documents have be statement of Understanding In signing this application, I hereby grant permission to, pursua Act of 1974, the Work-Based Learning Office to obtain copies o Work-Based Learning Office permission to forward to any em college may deem necessary to assist me in securing a Work-Based Page 1975.	nt to Section 438(b) 4(b) of the Family Educat f my academic transcripts and grade reports. I ploying organization my academic grades and ased Learning experience, to all actual and pro- be revealed to an employer/work site super- less of arranging a work experience. have violated the Student Code of Condu	ion Rights and Privacy n addition, I grant the d any information the espective employers. Visor and other Wake	

Date Student WTCC E-mail

Wake Technical Community College | Southern Wake Campus | 9101 Fayetteville Road | Raleigh, NC 27603

I understand the College does not guarantee employment to any student or employees to any employer.

By signing, I stated that I have read, fully understand, and agree to abide by the statements:

Student Signature

@my.waketech.edu



Application / Eligibility Form Work-Based Learning

	Faculty coordinator must complete this page.					
Faculty approval for Work-Based Learning experience						
Program Code:	Catalog Year:	Program GPA:	WBL	Course#		
•		ogram Evaluation (EVAL o program of study for their	•	ows the correct course		
☐ Yes, I have attached a	• •	ogram Evaluation (EVAL o ligible for the above WBL	<u>-</u>	submitted a course		
Faculty Comments: (Pleaemployment.)	ase indicate here if studer	nt is submitting position	description for revi	ew or is searching for		
· <u></u>	(Student Name Printed	d)	(Wak	e Tech ID)		
☐ Yes, this student meets the eligibility requirements listed below for Work-Based Learning and has my recommendation to participate in a work experience.						
\square No, this student does not meet the eligibility requirements listed below for Work-Based Learning and does not have my recommendation to participate in a work experience.						
Faculty Representative Nar	ne Em	nail	Departm	nent		
Faculty Representative Sign	nature		Date			
Callana Cuitania fan Ctuala	and Doubleton the Manual	Danad Lagraina				

College Criteria for Student Participation in Work-Based Learning

- Be enrolled in an approved Wake Tech Program of Study that offers Work-Based Learning.
- Have a minimum of 2.0 GPA or higher (some programs require a 2.5 GPA).
- Successfully completed at Wake Tech a minimum of 14 semester credit hours in the Major Requirements of your Program of Study.
- Successfully met department eligibility requirements for your Program of Study (if required).
- Be reviewed for participation by your Academic Faculty Advisor.
- Student must be in good standing with the college and not have violated the Student Code of Conduct on a moderate or major level
- If a WBL student has been terminated by a WBL employer while participating in the WBL program at Wake Tech, this student may not be eligible to participate in another WBL course whether in the current major or a different major at Wake Tech unless the Division Dean (s) and Provost of Career Programs or Health Science Programs provide approval
- Have legal authorization to work in the United States. If on a student visa, check to make sure the ability to work and hours are available. U.S. Law requires employers to verify the legal work eligibility of all new employees within three days of employment. However, eligibility must be verified for WBL by obtaining permission from the Office of International Students before the application process is moved to the employer.

Wake Technical Community College | Southern Wake Campus | 9101 Fayetteville Road | Raleigh, NC 27603