



# ONLINE TEACHING CERTIFICATE

## Checklist for EPIC 30-hour Training

Order	Course Completion Pathway (spread across multiple semesters)	PD Credits
1	<b><i>BBD 121: Blackboard Basics</i></b>  This professional development course provides faculty with the necessary information to develop the Blackboard skills required to efficiently facilitate online courses. The training information found in Blackboard Basics will allow instructors to reflect on a wide, but vital, range of topics that are essential to effectively teaching online, from how to thoughtfully structure course materials, to how to properly create assessments and navigate Blackboard's grade center.	7
2	<b><i>ACC 101: Introduction to Accessibility</i></b>  This self-paced, online course provides a basic overview of accessibility guidelines that will help you gain an understanding of how to make your course content accessible to all learners. This course will include core accessibility concepts as well as instruction on how to create accessible documents, accessible presentations, accessible multimedia, and accessible Blackboard content. Resources to facilitate the creation of accessible course content are provided.	3
3	<b><i>EPIC 100: Best Practices in Online Teaching</i></b>  In this eight-week online course, participants will learn about Wake Tech's eLearning Preparedness Initiative across the College (EPIC) and how it will help in effective and efficient course design. Participants will gain and apply knowledge and skills in UDL, accessible course design, and best practices in course navigation, communication and collaboration, and online assessments. Participants will demonstrate these skills through the design and creation of an online course. The evaluation of the course will be used to measure success	20
		<b><u>Total Hours</u></b> <b><u>30</u></b>
	<b>Alternate Track</b> (completion in one semester)	
1	<b><i>EPIC30: EPIC Online Teaching Certification</i></b>  This course is a comprehensive EPIC30 certification satisfying all EPIC30 courses including Blackboard skills, universal design for learning, accessibility, best practices, and a capstone module. For this 10-week module, faculty must follow a weekly schedule, and there are specific deadlines that must be adhered to. Faculty will be required to submit work during designated times so they can receive feedback in a timely manner for material that builds towards a final project.	30