



CCP Continuing Student Form

How to Submit Continuing Student Form User Guide

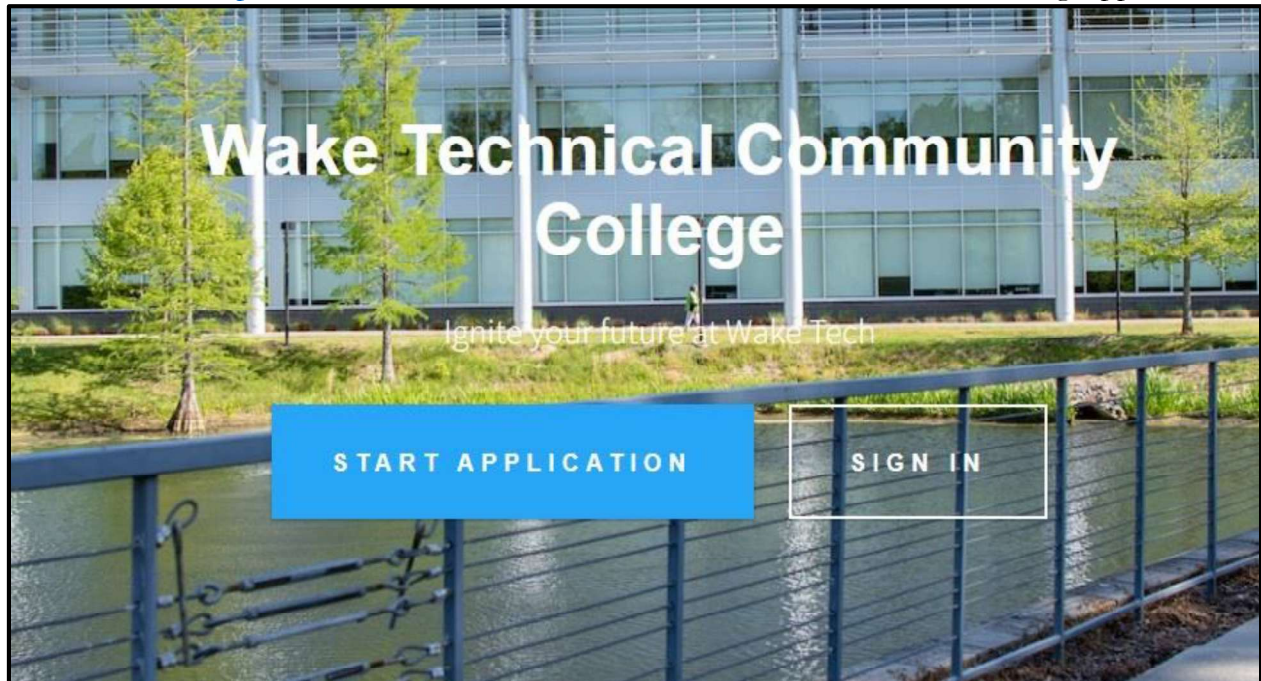
Instructions: Complete the form by following the step-by-step instructions below.

Begin and complete the Continuing Student Form process by doing the following:

- Click Sign In (using your previous login credentials)
- Select **CCP Continuing Student Form**
- Create an Account

NOTE – Only create a New Account if you have not previously done so. Students who have previously created an account should log in utilizing their previous credentials.

NOTE – Creating a New Account: The Email Address and Password provided to create your first-time account must be used for future logins as a New and/or Continuing Student. Only utilize a personal email address (Ex. Gmail) when creating your account. Do not create multiple user accounts. If you are experiencing login issues, utilize the “Forgot Password?” feature or email ccp@waketech.edu for assistance or schedule a CCP Virtual Advising Appointment.



Start your application
What do you want to apply for?

 International Admissions Application >

 CCP New Student Application >

 CCP Continuing Student Form >

Create an account
To track your application.

* Email * Password * Confirm Password
Password must be at least 8 characters and contain at least one uppercase, lowercase, number and special character (P!@%*^&*~)

* First Name/Given Names * Last Name/Surname * Date of Birth

* Term

CREATE ACCOUNT

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Access the Dashboard and begin entering required information into the following areas:

- **Your Information**
- **Education Goals**
- **Education Information**
 - **Attach current High School Transcript**
 - **Attach current/previous College Transcript(s) (if applicable)**
- **Signature Requests**



NOTE – Dashboard: When accessing and/or submitting a new form, the message area will provide helpful tips. Also, the “Application Progress” area will allow you to view which areas of your form still needs to be completed. Before submitting your form, ensure that all information is accurate and correct. Email ccp@waketech.edu for assistance if you submit incorrect information in error.

A screenshot of the CCP Continuing Student Form dashboard. The top header shows "CCP Continuing Student Form" and a user profile for "India J.". A sidebar on the left lists navigation options: Dashboard, Your Information, Education Goals, Education Information, Signature Requests, Submit Application, and Preview Application. The main content area has a large blue box with the text "Hello, India" and a welcome message. Below this is a "CONTINUE APPLICATION" button. Further down, there is a "Welcome" section with a paragraph of text and a link to additional information.

Review and agree to the provided acknowledgements and submit your form

A screenshot of the application review and agreement page. The page has a light blue header with the text "Almost done." and "Review the following and sign your application." Below this is a section titled "Additional Acknowledgements" with a list of bullet points. Underneath the list is a checkbox labeled "I Agree". Below the checkbox is a paragraph of text. At the bottom, there is a checkbox labeled "I Agree" and a text input field for the user's name. A large blue button at the bottom right says "SUBMIT YOUR APPLICATION".



Review Checklist and submit additional documentation (if form is deemed “Incomplete”)
You will receive email instructions on how to submit missing documents for review.



Dashboard

Documents

Signature Requests

Status

Review

SUBMITTED ON
AUG 27, 2022 - 03:53 PM

REVIEW STARTED ON
AUG 27, 2022 - 03:57 PM

Please complete all the required items from the checklist so we can start reviewing your application.

Preview Application

CCP Continuing Student Form

FALL 2022

John D.

John, your continuing student form is currently being reviewed by CCP Staff. You will be notified via email once a decision has been made. For questions or concerns, email ccp@waketech.edu or schedule a CCP Virtual Appointment.

Checklist

Required for your applications:
COMPLETED 0/4 (0%)
Last updated on 8/27/2022

Required item(s):

☐ CCP - Approved College Readiness Score Report

View

☐ CCP - AIG Identification: Local Plan

View

☐ CCP - High School Transcript

View

☐ CCP Enrollment Documentation Needed Form to submit the required item(s) for your enrollment

View

Welcome

Thank you for your interest in Wake Technical Community College!

Wake Tech operates under the guidelines of an open-door policy. We welcome all students without regard to color, creed, disability, race, national origin, or sex and provide equal opportunities for education. However, admission to the College does not mean that students will be admitted automatically to a program with specific admissions requirements and/or technical standards.

Additional information about programs of study, tuition, student services, disability services, veteran services, and more can be found on the College's [website](#) or by calling Information Services at 919-866-5500.



Glossary

Statuses

Submitted – Applicant has submitted an enrollment form (application or continuing form).

To Be Reviewed – The enrollment form is ready to be reviewed by a CCP staff member.

In Review – The enrollment form is currently being reviewed by a CCP staff member. Email correspondence and instructions will be sent to the applicant if a form is deemed “Incomplete”.

Admitted – The enrollment form has been approved.

Withdrawn – The enrollment form has been withdrawn due to successful completion of form/process or ineligibility.

Other Terms

Principal (or equivalent administrator):

- Person responsible for administration of a high school, grades 9-12.
- Examples:
 - o Principal
 - o Assistant Principal
 - o Headmaster
 - o Administrator
 - o Homeschool Administrator

Designee:

- Person appointed by “Principal” or “Equivalent Administrator” of a high school, grades 9-12, designated to provide consent/approval.
- Examples:
 - o Dean of Students
 - o Career and Development Coordinator (CDC)
 - o Counselor (Guidance, Student Services, etc...)

College Readiness Scores:

- College Readiness Scores are considered as standardized test completed during high school grades 9-12.
- Examples:
 - o PSAT 10
 - o PSAT/NMSQT
 - o Pre-ACT (10)



- ACT
- SAT
- Accuplacer
- Wake Tech RISE