

**Career and College Promise
Self-Registration Notifications & Tips**

Instructions: Please review the following information below prior to the start of CCP Self-Registration

- **CCP Self-Registration will begin at 7:00AM on Thursday, April 15, 2021**
 - **If you are unable to register exactly at 7:00AM, check back periodically for registration access.**

- **The following links provide helpful tips on how to register for courses:**
 - [How to Add a Class](#)
 - [Registration Guide Self-Service Steps](#)
 - [How to view courses as a Prospective Student](#)

- **EV Forms (Summer and/or Fall) must be approved by the CCP Team in order for students to obtain clearance to register for courses**
 - **Students should only register for courses for the term(s) they have been approved for.**
 - **New Students: [New Student Orientation](#) and the [eLearning Intro Assessment](#) must be completed to register for courses**

- **Students will be dropped from registered courses for the following reasons:**
 - **Registering for a course (or courses) for a term the CCP Team has not approved**
 - **Example: John Doe has only been approved for the Fall Term but registered for Summer Term courses without approved documentation or clearance from the CCP Team.**
 - **Registering for a course (or courses) beyond the maximum allowed credit within a discipline (College Transfer Pathway Only)**
 - **Example: John Doe is enrolled in the Associate in Science Pathway. John has completed the maximum credits allowed (6 SHC) in the Humanities/Fine Arts/Communications discipline but has registered for an additional 3 SHC.**
 - **Registering for two courses of the same subject within a particular discipline (College Transfer Pathway Only)**
 - **Example: Jane Doe is enrolled in the Associate in Science Pathway, but registers for HIS-111 & HIS-112 within the Social/Behavioral Sciences Discipline (student must choose two different subjects).**
 - **Registering for a course not within your approved pathway**
 - **Example: Jane Doe has been approved for the Associate in Science Pathway (P1042C) but registered for PED-110 (not in the pathway).**

- **CCP Students are not permitted to join waitlisted courses**

- **Important Dates to Remember:**
 - **April 15 - CCP Self-Registration Begins**
 - **May 10 - CCP Self-Registration Ends (Summer Term Only)/Course Selection Form Opens (for students who did not Self-Register or would like to request additional courses for Summer Term)**