

High School Transcript Checklist: Public/Private/Charter & Homeschool

Public/Private/Charter Transcripts

Public/Private/Charter Transcript Requirements (PDF or JPG Format Only):

Public/Private/Charter Transcripts must have the following information listed:

- All courses on one High School Transcript (all pages)
- Completed courses broken down by academic year (Example: 2020 – 2021 / Senior Year)
- Courses in progress broken down by academic year
- Projected/Expected High School Graduation Date (Month, Day, Year)
 - WCPSS Freshmen/Sophomores/Juniors: Undefined
 - WCPSS Seniors: Month, Day, Year
- Unweighted, Cumulative GPA on a 4.0 scale
- Name of School, School Address, and Transcript Print Date

****Unofficial transcripts are acceptable for submission**

****Attach most current, updated high school transcript to Eligibility Verification (EV) Form for review**

Homeschool Transcripts

Homeschool Transcript Requirements (PDF, JPG, or Word Format Only):

Homeschool Transcripts must have the following information listed:

- All courses on one High School Transcript (all pages)
- Full Name, Date of Birth, Homeschool Address, and Name of School
- Date of High School Entry (Month, Day, Year)
- Projected/Expected High School Graduation Date (Month, Day, Year)
- Completed courses broken down by academic year (Example: 2020 – 2021 / Senior Year)
- Courses in progress (IP) broken down by academic year (Example: Precalculus – Grade: IP)
- Unweighted, Cumulative GPA on a 4.0 scale
- Name of Homeschool Administrator, Homeschool Administrator's Signature, and Date

**** All courses listed should either be "Completed" or "In-Progress" at the time of submission**

****Attach most current, updated high school transcript to Eligibility Verification (EV) Form for review**