

Sanderson HS Business Administration Cohort Checklist (Continuing Students)

Business Administration: Business Core – C25120DH

Cohort Continuing Student Enrollment Steps:

The following items must be submitted/completed to continue in the cohort:

- Eligibility Verification (EV) Form
 - Attach High School Transcript (PDF or JPG format)
 - Principal/Designee Required Email Address: ccollins4@wcpss.net
- Receive Eligibility Verification Form Submission Confirmation Email
- Receive Eligibility Verification Form Registration Clearance Email

ATTENTION: The CCP Team will register you for the designated cohort course(s). You will not register yourself for any “cohort” course(s).

- **BUS 137 – Introduction to Business (Spring 2022)**
- Confirm your registered course(s) in the Self-Service Portal

NOTE: Students who enroll in cohort courses are responsible for non-tuition related costs which include textbooks and/or access codes.

NOTE: Registration for these courses will occur later within the enrollment cycle. You will be notified via email once you have been registered for the designated course(s).

NOTE: For further assistance regarding enrollment, schedule a [CCP Check My Status Appointment](#) or [CCP Virtual Advising Appointment](#). For other general questions and/or information, email ccp@waketech.edu.

NOTE: Students who are enrolled within a different Career and Technical Education (CTE) Pathway that includes BUS-137 can still continue in the cohort.