



January 18, 2022

Dr. Scott Ralls
President
Wake Technical Community College
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Ralls:

Thank you for submitting the following substantive change:

Substantive change:

Method of Delivery-Notification

Certificate in Office Administration – Office Software

Submission date:

6/24/2021

Intended Implementation date:

8/16/2021

Case ID:

SC014854

We accept notification of the addition of a distance education method of delivery to the Certificate program in Office Administration – Office Software.

Should you need assistance, please contact Dr. Larry L. Earvin at 404-679-4501 or via email at learvin@sacscoc.org.

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

Kevin W. Sightler, Ph.D.
Director of Substantive Change

KWS/LCS:lp

cc: Dr. John B. Boone, Dean of Institutional Effectiveness, Accreditation, and
Research/SACSCOC Accreditation Liaison, Wake Technical Community College
Dr. Larry L. Earvin, Vice President, SACSCOC