

Institution: Wake Technical Community College (199856)  
User ID: P1998561

## Overview

### Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

#### Recent changes

There are no changes in reporting for 2013-14. However, clarifications have been made to screens and instructions, to address respondent questions. Also, check out the new FAQs.

Several Occupational Categories have been renamed, to better describe who should be reported in them:

- **New:** Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations (21-0000 + 23-0000 + 27-0000)
- **Old:** Community Service, Legal, Arts, and Media Occupations
  
- **New:** Student and Academic Affairs and Other Education Services Occupations (25-2000 + 25-3000 + 25-9000)
- **Old:** Other Teaching and Instructional Support Occupations

One contract type category has been expanded:

- **New:** Multi-year or continuing or at-will contract
- **Old:** Multi-year contract

See the instructions for the **NEW Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources component.

#### Resources:

- To download the survey materials for this component: [Survey Materials](#)
- The IPEDS HR/SOC Information Center can be found at the following website: <http://nces.ed.gov/ipeds/resource/soc.asp>. (The resource center includes the IPEDS/SOC crosswalk, SOC information, the IPEDS HR/SOC Browse Tool, and web tutorials.

#### Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

## Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes  No

Does your institution have 15 or more full-time staff?

Yes  No

**?** Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

- |                                     |                           |   |
|-------------------------------------|---------------------------|---|
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Are ALL of the instructional staff military personnel?  |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff contribute their services (e.g., members of a religious order)? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff teach pre-clinical or clinical medicine?                        |

You may use the space below to provide context for the data you've reported above.

## Human Resources Screening Questions

### Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

<input type="radio"/>	Yes	<input checked="" type="radio"/>	No
-----------------------	-----	----------------------------------	----

### Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

<input type="radio"/>	Yes	<input checked="" type="radio"/>	No
-----------------------	-----	----------------------------------	----

**Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2013 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2013? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)**

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
----------------------------------	-----	-----------------------	----

**Part A1 - Full-time Instructional Staff**

**Number of Full-time Instructional Staff  
 With Faculty Status  
 Not on Tenure Track - Multi-Year or Continuing or At-will Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
<b>Men</b>							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
<b>Total men</b>							
<b>Women</b>							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							

Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
<b>Total women</b>							
<b>Total (men+women)</b>							
Total from prior year							

**Part A1 - Full-time Instructional Staff**

**Number of Full-time Instructional Staff  
 With Faculty Status  
 Not on Tenure Track - Annual Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
<b>Men</b>							
Nonresident alien						0	0
Hispanic/Latino						8	8
American Indian or Alaska Native						0	0
Asian						10	10
Black or African American						20	20
Native Hawaiian or Other Pacific Islander						1	1
White						157	157
Two or more races						0	0
Race and ethnicity unknown						6	6
<b>Total men</b>							202 202
<b>Women</b>							
Nonresident alien						0	0
Hispanic/Latino						5	5
American Indian or Alaska Native						0	0
Asian						7	7

Black or African American						34	34
Native Hawaiian or Other Pacific Islander						1	1
White						266	266
Two or more races						0	0
Race and ethnicity unknown						3	3
<b>Total women</b>							316 316
<b>Total (men+women)</b>							518 518
Total from prior year							494

**Part A1 - Full-time Instructional Staff**

**Number of Full-time Instructional Staff  
 With Faculty Status  
 Not on Tenure Track - Less Than Annual Contract**

As of November 1, 2013

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
<b>Men</b>							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
<b>Total men</b>							
<b>Women</b>							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							



Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
<b>Total women</b>							
<b>Total (men+women)</b>							
Total from prior year							



**Part A1 - Full-time Instructional Staff**

**Number of Full-time Instructional Staff**

**Without Faculty Status**

**As of November 1, 2013**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Gender and race/ethnicity	Without Faculty Status
<b>Men</b>	
<u>Nonresident alien</u>	0
<u>Hispanic/Latino</u>	0
<u>American Indian or Alaska Native</u>	0
<u>Asian</u>	0
<u>Black or African American</u>	0
<u>Native Hawaiian or Other Pacific Islander</u>	0
<u>White</u>	0
<u>Two or more races</u>	0
<u>Race and ethnicity unknown</u>	0
<b>Total men</b>	<b>0</b>
<b>Women</b>	
<u>Nonresident alien</u>	0
<u>Hispanic/Latino</u>	0
<u>American Indian or Alaska Native</u>	0
<u>Asian</u>	0
<u>Black or African American</u>	0
<u>Native Hawaiian or Other Pacific Islander</u>	0
<u>White</u>	1
<u>Two or more races</u>	0
<u>Race and ethnicity unknown</u>	0

<b>Total women</b>	1
<b>Total (men+women)</b>	1
Total from prior year	

**Part A2 - Full-time Instructional Staff**

**Number of Full-time Instructional Staff**

**As of November 1, 2013**

•Report Primarily Instruction and Instruction Combined with Research and Public Service separately, as indicated below.

	With Faculty Status			Without Faculty status	Total
	<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
Total carried forward from previous screens		518		1	519
Primarily Instruction		518		1	519
Exclusively credit					491
		491			
Exclusively not-for-credit					22
		21		1	
Combined credit/not-for-credit					6
		6			
Instruction/research/public service staff					

**Part A3 - Full-time Instructional Staff - Totals****Total number of Full-time Instructional Staff****As of November 1, 2013**

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	0	0	0
Hispanic/Latino	8	5	13
American Indian or Alaska Native	0	0	0
Asian	10	7	17
Black or African American	20	34	54
Native Hawaiian or Other Pacific Islander	1	1	2
White	157	267	424
Two or more races	0	0	0
Race and ethnicity unknown	6	3	9
<b>Total</b>	<b>202</b>	<b>317</b>	<b>519</b>

**Part B1 - Full-time Non-instructional staff**

**Number of Full-time Non-instructional Staff  
 by Occupational Category**

**As of November 1, 2013**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
<b>Men</b>			
Nonresident alien	0		
Hispanic/Latino	8		
American Indian or Alaska Native	0		
Asian	10		
Black or African American	20		
Native Hawaiian or Other Pacific Islander	1		
White	157		
Two or more races	0		
Race and ethnicity unknown	6		
<b>Total men</b>	<b>202</b>		
<b>Women</b>			
Nonresident alien	0		
Hispanic/Latino	5		
American Indian or Alaska Native	0		
Asian	7		
Black or African American	34		
Native Hawaiian or Other Pacific Islander	1		
White	267		
Two or more races	0		

Race and ethnicity unknown	3		
<b>Total women</b>	317		
<b>Total (men+women)</b>	519		
Total from prior year			

**Part B1 - Full-time Non-instructional staff**

**Number of Full-time Non-instructional Staff  
by Occupational Category**

**As of November 1, 2013**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25- 9000
<b>Men</b>				
Nonresident alien		0	0	0
Hispanic/Latino		0	0	2
American Indian or Alaska Native		0	0	0
Asian		0	0	0
Black or African American		0	0	2
Native Hawaiian or Other Pacific Islander		0	0	0
White		0	0	12
Two or more races		0	0	0
Race and ethnicity unknown		0	0	0
<b>Total men</b>		0	0	16
<b>Women</b>				
Nonresident alien		0	0	0
Hispanic/Latino		0	0	0
American Indian or Alaska Native		1	0	0
Asian				



		1	0	1
Black or African American		2	0	17
Native Hawaiian or Other Pacific Islander		0	0	0
White		6	4	23
Two or more races		0	0	0
Race and ethnicity unknown		0	0	1
<b>Total women</b>		10	4	42
<b>Total (men+women)</b>		10	4	58
Total from prior year		10	5	64

**Part B1 - Full-time Non-instructional staff**

**Number of Full-time Non-instructional Staff  
 by Occupational Category**

**As of November 1, 2013**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
<b>Men</b>					
Nonresident alien	0	0	0	0	
Hispanic/Latino	0	1	1	0	
American Indian or Alaska Native	0	0	1	0	
Asian	1	1	0	0	
Black or African American	13	5	4	4	
Native Hawaiian or Other Pacific Islander	0	0	0	0	
White	39	6	28	6	
Two or more races	0	0	0	0	
Race and ethnicity unknown	0	0	0	1	
<b>Total men</b>	<b>53</b>	<b>13</b>	<b>34</b>	<b>11</b>	
<b>Women</b>					
Nonresident alien	0	0	0	0	
Hispanic/Latino	2	1	0	0	
American Indian or Alaska Native	0	0	0	0	
Asian					

	2	0	0	0	
Black or African American	23	9	1	11	
Native Hawaiian or Other Pacific Islander	0	0	0	0	
White	65	26	6	17	
Two or more races	0	0	0	0	
Race and ethnicity unknown	0	0	0	1	
<b>Total women</b>	92	36	7	29	
<b>Total (men+women)</b>	145	49	41	40	
Total from prior year	<b>149</b>	<b>33</b>	<b>32</b>	<b>39</b>	

**Part B1 - Full-time Non-instructional staff**

**Number of Full-time Non-instructional Staff  
 by Occupational Category**

As of November 1, 2013

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only


Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
<b>Men</b>						
Nonresident alien	0		0	0	0	0
Hispanic/Latino	0		2	0	0	14
American Indian or Alaska Native	0		0	0	0	1
Asian	0		0	0	0	12
Black or African American	8		7	2	0	65
Native Hawaiian or Other Pacific Islander	0		0	0	0	1
White	11		9	8	3	279
Two or more races	1		0	1	0	2
Race and ethnicity unknown	0		0	0	0	7
<b>Total men</b>	<b>20</b>		<b>18</b>	<b>11</b>	<b>3</b>	<b>381</b>
<b>Women</b>						
Nonresident alien	0		0	0	0	0
Hispanic/Latino	0		14	0	0	22
American Indian or Alaska Native	0		0	0	0	1
Asian	0		4	0	0	15

Black or African American	1		56	0	0	154
Native Hawaiian or Other Pacific Islander	0		0	0	0	1
White	1		126	0	0	541
Two or more races	0		1	0	0	1
Race and ethnicity unknown	0		2	0	0	7
<b>Total women</b>	2		203	0	0	742
<b>Total (men+women)</b>	22		221	11	3	1,123
Total from prior year	<b>20</b>		<b>212</b>	<b>12</b>	<b>4</b>	<b>1,077</b>

**Part B2 - Full-time non-instructional staff**

**Number of Full-time Non-instructional Staff**

**As of November 1, 2013**

Occupational category	With Faculty Status			Without Faculty status	Total
	<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
<u>Research staff</u>					
<u>Public Service staff</u>					
<u>Archivists, Curators, and Museum Technicians</u> 25-4010					
<u>Librarians</u> 25-4020				10	10
<u>Library Technicians</u> 25-4030				4	4
 <u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000		25		33	58
<u>Management Occupations</u> 11-0000				145	145
<u>Business and Financial Operations Occupations</u> 13-0000				49	49
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000				41	41
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000				40	40
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000					
<b>Total</b>	0	25	0	322	347
<b>Total from prior year</b>		31		301	332

**Part C - Full-time summary non-medical**

**Summary of Full-time Non-medical School Staff**

**As of November 1, 2013**

Occupational category	With Faculty Status			Without Faculty status	Total
	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction		518		1	519
Exclusively credit		491			491
Exclusively not-for-credit		21		1	22
Combined credit/not-for-credit		6			6
Instruction/research/public service staff					
Research staff					
Public Service staff					
Archivists, Curators, and Museum Technicians 25-4010					
Librarians 25-4020				10	10
Library Technicians 25-4030				4	4
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000		25		33	58
Management Occupations 11-0000				145	145
Business and Financial Operations Occupations 13-0000				49	49
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000				41	41
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000				40	40
Healthcare Practitioners and Technical Occupations 29-0000					
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000					22
Sales and Related Occupations 41-0000					
Office and Administrative Support Occupations 43-0000					221
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000					11
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000					3

Total

1,123



**Part G - Salary Worksheet**

**Number of Full-time Non-medical Instructional Staff  
 For Calculation of Total Number of Months**

**Annual Salary, 2013-14**

- Report number of instructional staff by the number of months to be worked.
- Months reported should correspond with the number of months worked (which may differ from the number of months they are paid).
- Include **ONLY** full-time, non-medical instructional staff.
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status.
- Balance column should include instructional staff whose annual salary covers less than 9 months.

Gender and academic rank	Months worked				Total Staff for Salary reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance (All other full-time instructional staff)
	12 months	11 months	10 months	9 months				
<b>Men</b>								
Professors						0		
Associate professors						0		
Assistant professors						0		
Instructors						0		
Lecturers						0		
No academic rank	80	0	0	121	201	2,049		
<b>Total men</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>121</b>	<b>201</b>	<b>2,049</b>	<b>202</b>	<b>1</b>
<b>Women</b>								
Professors						0		
Associate professors						0		
Assistant professors						0		
Instructors						0		
Lecturers						0		
No academic rank	105	0	0	211	316	3,159		
	<b>105</b>	<b>0</b>	<b>0</b>	<b>211</b>	<b>316</b>	<b>3,159</b>	<b>317</b>	<b>1</b>

<b>Total women</b>									
<b>Total (men + women)</b>	185	0	0	332	517	5,208	519	2	

**Part G - Salary outlays for instructional staff**

**Salary Outlays  
 for Full-time Non-medical Instructional Staff**

**Annual Salary Outlays, 2013-14**

•Report ANNUAL salary outlays for the full-time, non-medical, instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.

Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted Average Monthly Salaries
<b>Men</b>				
Professors		0		
Associate professors		0		
Assistant professors		0		
Instructors		0		
Lecturers		0		
No academic rank	201	2,049	10,547,811	5,148
<b>Total men</b>	<b>201</b>	<b>2,049</b>	<b>10,547,811</b>	<b>5,148</b>
<b>Women</b>				
Professors		0		
Associate professors		0		
Assistant professors		0		
Instructors		0		
Lecturers		0		
No academic rank	316	3,159	15,980,568	5,059
<b>Total women</b>	<b>316</b>	<b>3,159</b>	<b>15,980,568</b>	<b>5,059</b>
<b>Total (men + women)</b>	<b>517</b>	<b>5,208</b>	<b>26,528,379</b>	<b>5,094</b>

**Part G - Salary outlays for non-instructional staff****Salary Outlays****For Full-time Non-medical Non-instructional Staff****Annual Salary Outlays, 2013-14**

Occupational category	Number of full-time staff (carried forward from previous screens)	Total salary outlays
<u>Research staff</u>		0
<u>Public Service staff</u>		0
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	72	3,529,995
<u>Management Occupations</u> 11-0000	145	10,701,660
<u>Business and Financial Operations Occupations</u> 13-0000	49	2,596,740
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	41	2,175,300
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	40	2,065,965
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000		0
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	22	1,157,160
<u>Sales and Related Occupations</u> 41-0000		0
<u>Office and Administrative Support Occupations</u> 43-0000	221	7,809,180
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	11	380,340
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	3	128,220

**Part D - Part-time staff**

**Number of Part-time Staff**

**As of November 1, 2013**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
<b>Men</b>			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White			
Two or more races			
Race and ethnicity unknown			
<b>Total men</b>			
<b>Women</b>			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White			
Two or more races			

Race and ethnicity unknown			
<b>Total women</b>			
<b>Total (men+women)</b>			
Total from prior year		2	

**Part D - Part-time staff**

**Number of Part-time Staff**

**As of November 1, 2013**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<u>Librarians</u> 25-4020	<u>Library Technicians</u> 25-4030	<u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25- 9000	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u>
<b>Men</b>					
<u>Nonresident alien</u>			0		0
<u>Hispanic/Latino</u>			0		0
<u>American Indian or Alaska Native</u>			0		0
<u>Asian</u>			0		0
<u>Black or African American</u>			0		0
<u>Native Hawaiian or Other Pacific Islander</u>			0		0
<u>White</u>			1		1
<u>Two or more races</u>			0		0
<u>Race and ethnicity unknown</u>			0		0
<b>Total men</b>			<b>1</b>		<b>1</b>
<b>Women</b>					
<u>Nonresident alien</u>			0		0
<u>Hispanic/Latino</u>			0		0
<u>American Indian or Alaska Native</u>			0		0
<u>Asian</u>					0

			0		
Black or African American			0		0
Native Hawaiian or Other Pacific Islander			0		0
White			0		0
Two or more races			0		0
Race and ethnicity unknown			0		0
<b>Total women</b>			0		0
<b>Total (men+women)</b>			1		1
Total from prior year		0	0	4	4



**Part D - Part-time staff**

**Number of Part-time Staff**

**As of November 1, 2013**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
<b>Men</b>					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
<b>Total men</b>					
<b>Women</b>					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					

Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
<b>Total women</b>					
<b>Total (men+women)</b>	⚠				
Total from prior year	1	0	0	0	

**Part D - Part-time staff**

**Number of Part-time Staff**

**As of November 1, 2013**

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<u>Sales and Related Occupations</u> 41-0000	<u>Office and Administrative Support Occupations</u> 43-0000	<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	Grand Total (All part-time staff)
<b>Men</b>						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White						1
Two or more races						0
Race and ethnicity unknown						0
<b>Total men</b>						<b>1</b>
<b>Women</b>						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
						0



**Part E - Part-time staff by contract, non-medical/medical, occupational category**

**Number of Part-time Staff**

**As of November 1, 2013**

Occupational category	With Faculty Status			Without Faculty status	Total
	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction		0		0	0
Exclusively credit		0			0
Exclusively not-for-credit		0		0	0
Combined credit/not-for-credit		0			0
Instruction/research/public service staff					
Research staff					
Public Service staff					
Archivists, Curators, and Museum Technicians 25-4010					
Librarians 25-4020				0	0
Library Technicians 25-4030				1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000		0		0	0
Management Occupations 11-0000				0	0
Business and Financial Operations Occupations 13-0000				0	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000				0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations				0	0

21-0000 + 23-0000 + 27-0000					
Healthcare Practitioners and Technical Occupations 29-0000					
Total	0	0	0	1	1
Total from prior year		5	0	2	7

**Part F - Part-time summary non-medical**

**Summary of Part-time Staff**

**As of November 1, 2013**

Occupational category	With Faculty Status			Without Faculty status	Total
	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction		0		0	0
Exclusively credit		0			0
Exclusively not-for-credit		0		0	0
Combined credit/not-for-credit		0			0
Instruction/research/public service staff					
Research staff					
Public Service staff					
Archivists, Curators, and Museum Technicians 25-4010					
Librarians 25-4020				0	0
Library Technicians 25-4030				1	1
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000		0		0	0
Management Occupations 11-0000				0	0
Business and Financial Operations Occupations 13-0000				0	0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000				0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000				0	0
Healthcare Practitioners and Technical Occupations 29-0000					
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000					
Sales and Related Occupations 41-0000					
Office and Administrative Support Occupations 43-0000					
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000					
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000					





**Part H - New Hires - Full-time instructional staff**

**Number of Newly Hired Full-time Permanent Instructional Staff**

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and Public Service

Gender and race/ethnicity	With Faculty Status			Without Faculty status	Total
	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
<b>Men</b>					
Nonresident alien		0			0
Hispanic/Latino		1			1
American Indian or Alaska Native		0			0
Asian		1			1
Black or African American		0			0
Native Hawaiian or Other Pacific Islander		0			0
White		3			3
Two or more races		0			0
Race and ethnicity unknown		1			1
<b>Total men</b>		<b>6</b>			<b>6</b>
<b>Women</b>					
Nonresident alien		0			0
Hispanic/Latino		0			0
American Indian or Alaska Native		0			0
Asian					1

		1			
Black or African American		0			0
Native Hawaiian or Other Pacific Islander		0			0
White		6			6
Two or more races		0			0
Race and ethnicity unknown		0			0
<b>Total women</b>			7		7
<b>Total (men+women)</b>			13		13

**Part H - New Hires - Full-time staff**

**Number of Newly Hired Full-time Staff**

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
<b>Men</b>				
Nonresident alien	0	0	0	0
Hispanic/Latino	1	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	1	0	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	3	0	0	0
Two or more races	0	0	0	0
Race and ethnicity unknown	1	0	0	0
<b>Total men</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Women</b>				
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	1	0	0	0
	0			

Black or African American		<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Native Hawaiian or Other Pacific Islander	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
White	6	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Two or more races	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Race and ethnicity unknown	0	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>Total women</b>	7	0	0	0
<b>Total (men+women)</b>	13	0	0	0

**Part H - New Hires - Full-time non-instructional staff**

**Number of Newly Hired Full-time Non-instructional Staff**

(Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000
<b>Men</b>					
Nonresident alien	0	0	0	0	
Hispanic/Latino	0	1	0	0	
American Indian or Alaska Native	0	0	0	0	
Asian	0	0	0	0	
Black or African American	0	0	0	0	
Native Hawaiian or Other Pacific Islander	0	0	0	0	
White	0	0	0	0	
Two or more races	0	0	0	0	
Race and ethnicity unknown	0	0	0	0	
<b>Total men</b>	0	1	0	0	
<b>Women</b>					
Nonresident alien	0	0	0	0	
Hispanic/Latino	0	0	0	0	
	0	0	0	0	

American Indian or Alaska Native					
Asian	0	0	0	0	
Black or African American	0	2	0	0	
Native Hawaiian or Other Pacific Islander	0	0	0	0	
White	1	1	1	0	
Two or more races	0	0	0	0	
Race and ethnicity unknown	0	0	0	1	
<b>Total women</b>		1	3	1	1
<b>Total (men+women)</b>		1	4	1	1

**Part H - New Hires - Full-time non-instructional staff and Total New Hires**

Number of Newly Hired Full-time Non-instructional Staff and Total New Hires

(Hired full time between July 1 and October 31, 2013 and  
 still on payroll of the institution as of November 1, 2013)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
<b>Men</b>						
Nonresident alien			0			0
Hispanic/Latino			0			2
American Indian or Alaska Native			0			0
Asian			0			1
Black or African American			1			1
Native Hawaiian or Other Pacific Islander			0			0
White			0			3
Two or more races			0			0
Race and ethnicity unknown			0			1
<b>Total men</b>			<b>1</b>			<b>8</b>
<b>Women</b>						
Nonresident alien			0			0
Hispanic/Latino			0			0
American Indian or Alaska Native			0			0

Asian			0			1
Black or African American			3			5
Native Hawaiian or Other Pacific Islander			0			0
White			6			15
Two or more races			0			0
Race and ethnicity unknown			0			1
<b>Total women</b>				9		22
<b>Total (men+women)</b>				10		30



Institution: Wake Technical Community College (199856)

User ID: P1998561

### **Human Resources Survey Evaluation**

**Were any staff members difficult to categorize? If so, please explain in the box below.**


**Summary****Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2014.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

**Number of staff by employment status and occupational category:  
Fall 2013**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
<b>Total number of staff</b>	1,123	1	1,123
Instructional Staff	519	0	519
Primary Instruction	519	0	519
Exclusively credit	491	0	491
Exclusively not-for-credit	22	0	22
Combined credit/not-for-credit	6	0	6
Instruction/research/public service			
Research Staff			
Public Service Staff			
Library and Student and Academic Affairs and Other Education Services Occupations SOC	72	1	72
Librarians, Curators, and Archivists SOC 25-4000	14	1	14
Archivists, Curators, and Museum Technicians SOC 25-4010			
Librarians SOC 25-4020	10	0	10
Library Technicians SOC 25-4030	4	1	4
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	58	0	58
Management Occupations SOC 11-0000	145	0	145

**Number of staff by employment status and occupational category:  
Fall 2013**

Business and Financial Operations Occupations SOC 13-0000	49	0	49
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	41	0	41
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	40	0	40
Healthcare Practitioners and Technical Occupations SOC 29-0000			
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	22		22
Sales and Related Occupations SOC 41-0000			
Office and Administrative Support Occupations SOC 43-0000	221		221
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	11		11
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	3		3

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:  
Academic year 2013-14**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
<b>All Ranks</b>	185			332	517	5,208	\$26,528,379	\$5,094
Professor								
Associate professor								
Assistant professor								
Instructor								
Lecturer								
No academic rank	185			332	517	5,208	\$26,528,379	\$5,094

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Human Resources

Wake Technical Community College (199856)

Source	Description	Severity	Resolved	Options
<b>Screen: FT instructional, Less than annual contract R/E/G</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: We have zero employees classified with a less than annual contract type.				
<b>Screen: FT Non-instructional R/E/G - 3</b>				
Upload File	This number is outside the expected range of between 22 and 44 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: The increase is due to growth and diverse hiring.				
<b>Screen: PT staff by Occupation and R/E/G - 1</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: This year none of our employees fall under this category.				
<b>Screen: PT staff by Occupation and R/E/G - 2</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: This year none of our employees fall under this category.				
<b>Screen: PT staff by Occupation and R/E/G - 3</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: This year none of our employees fall under this category.				
<b>Screen: PT staff by Occupation and R/E/G - 4</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: This year none of our employees fall under this category.				
<b>Screen: PT staff by Contract and Occupation - 1</b>				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: This year none of our employees fall under this category.				