

Institution: Wake Technical Community College (199856)
User ID: P1998561

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2018 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the [IPEDS HR/SOC Information Center](#), including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, Frequently Asked Questions, and Web Tutorials.
- To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

No

Yes

Does your institution have graduate assistants?

If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.

No

Yes

Does your institution have 15 or more full-time staff?

No

Yes

Does your institution have a tenure system?

If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.

No

Yes

Did your institution hire any **full-time permanent staff** who were included on the payroll of the institution between **November 1, 2017 and October 31, 2018** either for the **first time** (new to the institution) or **after a break in service**? Do not exclude persons who were no longer on the payroll as of November 1, 2018. (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

If you answer **Yes** to this question, you will be provided the screens to report **full-time permanent new hires** in **Part H**.

No

Yes

Do **ALL** of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

No

Yes

Are ALL of the instructional staff military personnel?

No

Yes

Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

You may use the space below to provide context for the data you've reported above.

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Multi-Year Contract**

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	0	0

Women

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Less-than-annual Contract**

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	3	3
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	2	2
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	5	5

Women							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	1	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	5	5
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	3	3
Total women	0	0	0	0	0	9	9

Total (men+women)	0	0	0	0	0	14	14
Total from prior year							15

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Indefinite duration contract**

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	0	0

Women

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of Full-time Instructional Staff

Without Faculty Status

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0

Women

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total women	0

Total (men+women)

Total (men+women)	0
Total from prior year	

Part A2 - Full-time Instructional Staff by Function

Number of Full-time Instructional Staff

As of November 1, 2018

•Report Primarily Instruction and Instruction Combined with Research and Public Service separately, as indicated below.

	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Instructional staff	0	569	14	0	0	583
Total carried forward from previous screens	0	569	14	0	0	583
<u>Primarily Instruction</u>	0	569	14	0	0	583
Exclusively credit	0	513	12	0	0	525
Exclusively not-for-credit	0	53	2	0	0	55
Combined credit/not-for-credit	0	3	0	0	0	3
<u>Instruction/research/public service staff</u>	0	0	0	0	0	0

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2018

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	1	3	4
Hispanic/Latino	8	4	12
American Indian or Alaska Native	0	0	0
Asian	9	9	18
Black or African American	24	32	56
Native Hawaiian or Other Pacific Islander	1	1	2
White	164	282	446
Two or more races	1	0	1
Race and ethnicity unknown	19	25	44
Total	227	356	583
Total from prior year			572

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of **Full-time Non-instructional Staff**

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	1	0	0
Hispanic/Latino	8	0	0
American Indian or Alaska Native	0	0	0
Asian	9	0	0
Black or African American	24	0	0
Native Hawaiian or Other Pacific Islander	1	0	0
White	164	0	0
Two or more races	1	0	0
Race and ethnicity unknown	19	0	0
Total men	227	0	0

Women

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	3	0	0
Hispanic/Latino	4	0	0
American Indian or Alaska Native	0	0	0
Asian	9	0	0
Black or African American	32	0	0
Native Hawaiian or Other Pacific Islander	1	0	0
White	282	0	0
Two or more races	0	0	0
Race and ethnicity unknown	25	0	0
Total women	356	0	0

Total (men+women) 583 0 0

Total from prior year **572**

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	1	0	0
Hispanic/Latino	0	0	0	3
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	1
Black or African American	0	0	0	4
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	4	0	15
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	3
Total men	0	5	0	26

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	2
American Indian or Alaska Native	0	0	0	0
Asian	0	1	0	0
Black or African American	0	0	0	16
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	7	3	44
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	1	3
Total women	0	8	4	65
Total (men+women)	0	13	4	91
Total from prior year		11	3	93

Part B1 - Full-time Non-instructional Staff by Occupational Category**Number of Full-time Non-instructional Staff****by Occupational Category****As of November 1, 2018**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	1	0	0
Hispanic/Latino	0	0	2	1	0
American Indian or Alaska Native	0	0	0	0	0
Asian	2	0	0	0	0
Black or African American	21	0	5	7	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	51	6	31	5	1
Two or more races	0	0	0	0	0
Race and ethnicity unknown	2	1	5	4	0
Total men	76	7	44	17	2

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	7	3	0	2	0
American Indian or Alaska Native	1	0	0	0	0
Asian	1	1	1	0	0
Black or African American	34	15	3	18	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	87	22	9	25	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	7	4	5	6	0
Total women	137	45	18	51	1
Total (men+women)	213	52	62	68	3
Total from prior year	195	50	45	57	3

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	0	0	0	0	0	3
Hispanic/Latino	0	0	3	0	0	17
American Indian or Alaska Native	0	0	1	0	0	1
Asian	0	0	1	0	0	13
Black or African American	9	0	8	3	0	82
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	1
White	15	0	12	11	2	317
Two or more races	0	0	0	1	0	2
Race and ethnicity unknown	0	1	1	2	1	39
Total men	24	1	26	17	3	475

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	0	0	0	0	0	3
Hispanic/Latino	0	0	13	0	0	31
American Indian or Alaska Native	0	0	1	0	0	2
Asian	0	0	2	0	0	15
Black or African American	2	1	67	0	0	189
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	2
White	1	2	108	0	2	592
Two or more races	0	0	1	0	0	1
	0	0	10	0	0	61

Race and ethnicity unknown							
Total women	3	3	203	0	2	896	
Total (men+women)	27	4	229	17	5	1,371	
Total from prior year	24	4	228	16	5	1,306	

Part B2 - Full-time Non-instructional Staff by Occupational Category and Contract Length

Number of <u>Full-time</u> Non-instructional Staff						
As of November 1, 2018						
Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0
Librarians and Media Collections Specialists 25-4020	0	0	0	0	13	13
Library Technicians 25-4030	0	0	0	0	4	4
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	45	0	0	46	91
Management Occupations 11-0000	0	0	0	0	213	213
Business and Financial Operations Occupations 13-0000	0	0	0	0	52	52
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	62	62
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	68	68
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	3	3
Total	0	45	0	0	461	506
Total from prior year		48	1		408	457

Part C - Full-time Summary

Summary of Full-time Staff

As of November 1, 2018

•Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	0	569	14	0	0	583
Exclusively credit	0	513	12	0	0	525
Exclusively not-for-credit	0	53	2	0	0	55
Combined credit/not-for-credit	0	3	0	0	0	3
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0
Librarians and Media Collections Specialists 25-4020	0	0	0	0	13	13
Library Technicians 25-4030	0	0	0	0	4	4
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	45	0	0	46	91
Management Occupations 11-0000	0	0	0	0	213	213
Business and Financial Operations Occupations 13-0000	0	0	0	0	52	52
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	62	62
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	68	68
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	3	3
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						27
Sales and Related Occupations 41-0000						4
Office and Administrative Support Occupations 43-0000						229
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						17
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						5
Total						1,371

Part G1 - Salaries Worksheet

Number of Full-time Instructional Staff For Calculation of Total Number of Months

Annual Salary, 2018-19

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status

Gender and academic rank	Months worked					Total Staff	Total staff for salary reporting
	12 months	11 months	10 months	9 months	< 9 months		
Men							
Professors	0	0	0	0	0	0	0
Associate professors	0	0	0	0	0	0	0
Assistant professors	0	0	0	0	0	0	0
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	59	0	7	156	5	227	222
Total men	59	0	7	156	5	227	222
Total men full-time instructional staff from Part A						227	
Women							
Professors	0	0	0	0	0	0	0
Associate professors	0	0	0	0	0	0	0
Assistant professors	0	0	0	0	0	0	0
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	75	0	5	267	9	356	347
Total women	75	0	5	267	9	356	347
Total women full-time instructional staff from Part A						356	
Total (men+women)	134	0	12	423	14	583	569
Total (men+women) full-time instructional staff from Part A						583	

Part G2 - Salary Outlays for Instructional Staff

Salary Outlays

for Full-time Instructional Staff

Annual Salary Outlays, 2018-19


- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 – Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Salary Outlays					Equated 9 months
		12 months	11 months	10 months	9 months		
Men							
Professors	0	0	0	0	0	0	0
Associate professors	0	0	0	0	0	0	0
Assistant professors	0	0	0	0	0	0	0
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	222	4,280,256	0	334,088	7,836,033	11,346,904	
Total men	222	4,280,256	0	334,088	7,836,033	11,346,904	
Women							
Professors	0	0	0	0	0	0	0
Associate professors	0	0	0	0	0	0	0
Assistant professors	0	0	0	0	0	0	0
Instructors	0	0	0	0	0	0	0
Lecturers	0	0	0	0	0	0	0
No academic rank	347	5,488,944	0	251,516	13,254,804	17,597,876	
Total women	347	5,488,944	0	251,516	13,254,804	17,597,876	
Total (men + women)	569	9,769,200	0	585,604	21,090,837	28,944,781	

Part G3 - Average Salaries for Instructional Staff by Academic Rank

Average Salary by academic rank for Full-time Instructional Staff

Annual Average Salaries, 2018-19

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Annual Average Salaries				
		12 months	11 months	10 months	9 months	 Equated 9 months
Men						
Professors	0					
Associate professors	0					
Assistant professors	0					
Instructors	0					
Lecturers	0					
No academic rank	222	72,547		47,727	50,231	51,112
Total men	222	72,547		47,727	50,231	51,112
Women						
Professors	0					
Associate professors	0					
Assistant professors	0					
Instructors	0					
Lecturers	0					
No academic rank	347	73,186		50,303	49,643	50,714
Total women	347	73,186		50,303	49,643	50,714
Total (men+women)	569	72,904		48,800	49,860	50,870

Part G4 - Salary Outlays for Non-instructional Staff

Salary Outlays

for Full-time Non-instructional Staff

Annual Salary Outlays, 2018-19

Occupational category	Number of full-time staff (carried forward from the Part B - FT, non-instructional staff screens)	Total annual salary outlays
Research staff	0	0
Public Service staff	0	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	108	5,987,497
Management Occupations 11-0000	213	17,510,304
Business and Financial Operations Occupations 13-0000	52	2,936,004
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	62	4,041,528
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	68	3,666,492
Healthcare Practitioners and Technical Occupations 29-0000	3	180,096
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	27	1,667,148
Sales and Related Occupations 41-0000	4	142,380
Office and Administrative Support Occupations 43-0000	229	9,762,060
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	17	825,336
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	5	251,568

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2018

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	1	0	0
Hispanic/Latino	2	0	0
American Indian or Alaska Native	0	0	0
Asian	5	0	0
Black or African American	13	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	80	0	0
Two or more races	0	0	0
Race and ethnicity unknown	24	0	0
Total men	125	0	0

Women

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	0	0	0
Hispanic/Latino	2	0	0
American Indian or Alaska Native	1	0	0
Asian	5	0	0
Black or African American	32	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	139	0	0
Two or more races	2	0	0
Race and ethnicity unknown	44	0	0
Total women	225	0	0

Total (men+women)	350	0	0
Total from prior year	363		

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2018

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	6	6
American Indian or Alaska Native	0	0	0	4	4
Asian	0	0	0	2	2
Black or African American	0	0	0	26	26
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	1	1	136	138
Two or more races	0	0	0	2	2
Race and ethnicity unknown	0	0	0	9	9
Total men	0	1	1	185	187

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0	0	0	2	2
Hispanic/Latino	0	0	0	14	14
American Indian or Alaska Native	0	0	0	1	1
Asian	0	0	0	2	2
Black or African American	0	1	1	64	66
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	2	171	173
Two or more races	0	0	0	1	1
Race and ethnicity unknown	0	0	2	20	22
Total women	0	1	5	275	281

Total (men+women)	0	2	6	460	468
Total from prior year		3	6	492	501

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff****As of November 1, 2018**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	1	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	1	0	2	2	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	2	0	5	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	1	0	0	6	0
Total men	2	2	2	14	0

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	1	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	1	2	0	1	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	5	7	2	11	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	1	1	0	9	0
Total women	7	10	2	22	0
Total (men+women)	9	12	4	36	0
Total from prior year	4	13	4	31	

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff****As of November 1, 2018**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	0	0	0	1
Hispanic/Latino	0	0	0	0	0	9
American Indian or Alaska Native	0	0	0	0	0	4
Asian	0	0	0	0	0	7
Black or African American	1	0	3	0	0	48
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	2	0	5	0	0	232
Two or more races	0	0	0	0	0	2
Race and ethnicity unknown	0	0	0	0	0	40
Total men	3	0	8	0	0	343

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	0	0	0	2
Hispanic/Latino	0	0	0	0	0	17
American Indian or Alaska Native	0	0	0	0	0	2
Asian	0	0	0	0	0	7
Black or African American	0	0	11	0	0	113
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	1	6	0	0	344
Two or more races	0	0	1	0	0	4
Race and ethnicity unknown	0	0	6	0	0	83

Total women	0	1	24	0	0	572
Total (men+women)	3	1	32	0	0	915
Total from prior year	2	1	32			951

Part E - Part-time Staff by Occupational Category and Contract Length

Number of Part-time Staff

As of November 1, 2018

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	0	0	345	0	5	350
? Exclusively credit	0	0	267	0	3	270
? Exclusively not-for-credit	0	0	75	0	2	77
Combined credit/not-for-credit	0	0	3	0	0	3
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians	0	0	0	0	0	0
25-4010						
Librarians and Media Collections Specialists	0	0	0	0	2	2
25-4020						
Library Technicians	0	0	0	0	6	6
25-4030						
? Student and Academic Affairs and Other Education Services Occupations	0	2	419	0	39	460
25-2000 + 25-3000 + 25-9000						
Management Occupations	0	0	0	0	9	9
11-0000						
Business and Financial Operations Occupations	0	0	0	0	12	12
13-0000						
Computer, Engineering, and Science Occupations	0	0	0	0	4	4
15-0000 + 17-0000 + 19-0000						
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations	0	0	0	0	36	36
21-0000 + 23-0000 + 27-0000						
Healthcare Practitioners and Technical Occupations	0	0	0	0	0	0
29-0000						
Total	0	2	764	0	113	879
Total from prior year		0	805		111	916

Part F - Part-time Summary

Summary of Part-time Staff

As of November 1, 2018

Occupational category	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Primarily Instruction	0	0	345	0	5	350
Exclusively credit	0	0	267	0	3	270
Exclusively not-for-credit	0	0	75	0	2	77
Combined credit/not-for-credit	0	0	3	0	0	3
Instruction/research/public service staff	0	0	0	0	0	0
Research staff	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0
Librarians and Media Collections Specialists 25-4020	0	0	0	0	2	2
Library Technicians 25-4030	0	0	0	0	6	6
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	2	419	0	39	460
Management Occupations 11-0000	0	0	0	0	9	9
Business and Financial Operations Occupations 13-0000	0	0	0	0	12	12
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	4	4
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	36	36
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000						3
Sales and Related Occupations 41-0000						1
Office and Administrative Support Occupations 43-0000						32
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						0
Total						915

Part H - New Hires, Full-time Instructional Staff by Contract Length
Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and Public Service

Men

Race/ethnicity	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Black or African American	0	1	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	9	1	0	0	10
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	6	1	0	0	7
Total men	0	16	2	0	0	18

Women

Race/ethnicity	With Faculty Status				Without Faculty Status	Total
	Multi-year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)		
Nonresident alien	0	1	0	0	0	1
Hispanic/Latino	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Black or African American	0	2	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	12	3	0	0	15
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	6	1	0	0	7
Total women	0	21	4	0	0	25
Total (men+women)	0	37	6	0	0	43

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	1	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	10	0	0	2
Two or more races	0	0	0	0
Race and ethnicity unknown	7	0	0	1
Total men	18	0	0	4

Women

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen 1)	<u>Research staff</u>	<u>Public Service staff</u>	<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	1	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	2	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	15	0	0	2
Two or more races	0	0	0	0
Race and ethnicity unknown	7	0	0	3
Total women	25	0	0	6
Total (men+women)	43	0	0	10

Part H - New Hires, Full-time Staff by Occupational Category
Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	1	0	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	3	0	1	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	7	1	9	0	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	1	0	3	1	0
Total men	11	1	14	1	0

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	1	0	2	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	1	1	0	0
Black or African American	1	4	1	4	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	4	2	0	2	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	3	1	4	3	0
Total women	8	9	6	11	0

Total (men+women)	19	10	20	12	0
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Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2017 - October 31, 2018)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	1
Hispanic/Latino	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Black or African American	4	0	0	0	0	10
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	0	1	1	0	31
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	0	1	0	0	14
Total men	4	0	2	1	0	56

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	1
Hispanic/Latino	0	0	2	0	0	5
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	2
Black or African American	0	0	5	0	0	18
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	0	6	0	0	31
Two or more races	0	0	1	0	0	1
	0	0	5	0	0	26

Race and ethnicity unknown							
Total women	0	0	19	0	0	84	
Total (men+women)	4	0	21	1	0	140	

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

No, they were not.

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input checked="" type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Kris Ross		
Email: kcross@waketech.edu		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

2.00	Number of Staff (including yourself)
------	--------------------------------------

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	hours	hours	hours	hours
Other offices	hours	hours	hours	hours

Summary**Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

**Number of staff by employment status and occupational category:
Fall 2018**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	1,371	915	1,676
Instructional Staff	583	350	700
Primary Instruction	583	350	700
Exclusively credit	525	270	615
Exclusively not-for-credit	55	77	81
Combined credit/not-for-credit	3	3	4
Instruction/research/public service	0	0	0
Research Staff	0	0	0
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	108	468	264
Librarians, Curators, and Archivists SOC 25-4000	17	8	20
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	0
Librarians SOC 25-4020	13	2	14
Library Technicians SOC 25-4030	4	6	6
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	91	460	244
Management Occupations SOC 11-0000	213	9	216
Business and Financial Operations Occupations SOC 13-0000	52	12	56
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	62	4	63
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	68	36	80
Healthcare Practitioners and Technical Occupations SOC 29-0000	3	0	3
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	27	3	28
Sales and Related Occupations SOC 41-0000	4	1	4
Office and Administrative Support Occupations SOC 43-0000	229	32	240
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	17	0	17

**Number of staff by employment status and occupational category:
Fall 2018**

Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	5	0	5
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NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2018-19**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	134		12	423	569	5,535	\$31,445,641	\$5,681
Professor								
Associate professor								
Assistant professor								
Instructor								
Lecturer								
No academic rank	134		12	423	569	5,535	\$31,445,641	\$5,681

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Human Resources

Wake Technical Community College (199856)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	The number of newly hired, full-time Instructional staff with a Less-than-annual contract reported for men of Race and ethnicity unknown in Part H (1) exceeds the total number of these staff reported in Part A (0). Please correct your data. (Error #1462)	Fatal	Yes	
Reason:	Overridden by administrator. New hire was no longer on the payroll as of Nov 1. ALB			
Related Screens:	A1 - FT Instructional, Rank and Tenure - Less-Than-Annual Contract, PH - New Hires Instructional, Contract Length			
Screen: A1 - FT Instructional, Rank and Tenure - Less-Than-Annual Contract				
Upload File	The percent of these staff (men + women) whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1302)	Explanation	Yes	
Reason:	This amount is correct even though it is the same as last year's count.			
Screen: B1 - FT Non-instructional, Occupation - 3				
Upload File	This number is outside the expected range of between 30 and 60 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Additional staff has been hired under this SOC and some SOC codes were changed.			
Screen: B2 - FT Non-instructional, Occupation and Contract Length - 1				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	This total is correct.			
Screen: H - New Hires Instructional, Contract Length				
Upload File	The percent of these staff (men + women) whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1302)	Explanation	Yes	
Reason:	This count is correct.			
Screen: H - New Hires, Occupation - 3				
Perform Edits	The percentage of new hires (men + women) reported across all occupational categories whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1360)	Explanation	Yes	
Reason:	Race for these new hires was not indicated.			
Related Screens:	H - New Hires, Occupation - 3			