WAKE TECH
Health Sciences

# Dental Assisting Program Checklist

As a limited enrollment program, the Dental Assisting program has a selective, competitive admission process and includes additional requirements over and above standard admission to Wake Tech Community College. Please make sure you have met all requirements below before submitting your Dental Assisting program application.

- ☐ Complete NC Residency and Wake Tech application process at apply.waketech.edu at apply.waketech.edu
- ☐ **Complete a mandatory Dental Assisting information session**. Go to hsinfosession.waketech.edu for more information. All information sessions are online. You must take the quiz and earn a 90% or above to receive credit for completing the information session.
- ☐ Submit **official** AP or CLEP scores for credit, if applicable.
- ☐ **Submit ALL educational transcripts.**
  - ☐ Submit ALL transcripts from any institution attended. If you are currently enrolled at another institution, you will need to request an updated transcript be sent to Wake Tech when grades post.
  - ☐ Verify that transcripts are evaluated. Log in to Self Service → Click Student Planning → then Go to Plan & Schedule→ Select Transfer Credits & Expand All. If your credits have been evaluated, they will be listed there. If a course is missing, please email tranevalreq@waketech.edu
    It is the student's responsibility to follow up with Registration & Records for transfer credit.
- ☐ **Meet English/Reading proficiency with one of the following:**
  - ☐ Completion of ENG 111 or equivalent with a minimum grade of "C"
  - ☐ Completion of prerequisites to be eligible to register for ENG 111 as outlined in the college placement policy
- ☐ **GPA requirement**: Wake Tech pre-Dental Assisting program GPA must be a 2.0 or higher to submit Dental Assisting program application.
- ☐ **Submit Dental Assisting program application to hsadvising@waketech.edu**
  - ☐ Application deadline May 15 for Fall DA entry

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## Competitive Admissions Process

The competitive admissions procedure for Dental Assisting utilizes a point system. This procedure will be used when there are more applicants who have met the admissions requirements than there are spaces in the program. Those applicants with the highest number of points will be selected to fill the class (normally 26-32 students).

### General education courses

An applicant will be assigned points for the following courses completed prior to the application deadline. The number of points assigned will be based on the applicant's grade and the credit hours of the course.

### How to Calculate Your Points

| | ENG 111 | COM 120/231 | PSY 118/150 | BIO 106 (163 **AND** 175) |
|---|---|---|---|---|
| A | 4 | 4 | 4 | 8 |
| B | 3 | 3 | 3 | 6 |
| C | 2 | 2 | 2 | 4 |

An additional 5 points will be awarded to any student who has completed BIO 163 (or equivalent) AND BIO 175 (or equivalent) within five years of the program application deadline (class points are awarded based on BIO 106 and not 163/175).

Points will be awarded for courses taken at Wake Technical Community College or any regionally accredited institution that meet the transfer criteria established by the academic department.

- A grade of "C" or better must be earned in order to receive transfer credit.
- Since letter grades are not given to students who pass a challenge examination (including AP scores or CLEP), points will be awarded for courses the same as a "B".
- Grades of "D" and "F" will receive zero points, and the class will have to be repeated.

## Extra Points

### DEN Courses

Pre-Dental Assisting students may be eligible to take DEN 100 and/or DEN 111 prior to being accepted into the Dental Assisting program. Applicants who complete these courses will be awarded points based on the grade earned.

| | A | B | C |
|---|---|---|---|
| Successfully completed DEN 100 | 5 | 4 | 3 |
| Successfully completed DEN 111 | 10 | 8 | 6 |

## Reapplying Points

If an applicant meets the minimum admissions requirements by the May 15th deadline but is not accepted into the Dental Assisting program, the applicant can receive extra points when applying the following year. The applicant can receive 5 points for the first year the student re-applies and another 5 points for the second year. No more than 10 points will be awarded.

*Wake Technical Community College is constantly evaluating the admissions procedures and reserves the right to make changes as the need arises.*