

Financial Aid Checklist

Important Information About Your Financial Aid

Complete your FAFSA at www.fafsa.gov by May 1st for fall semester, by October 1st for spring semester, and by March 15th for summer term. Wake Tech's school code is 004844. If possible, use the IRS Data Retrieval Tool to reduce paperwork. NOTE: THE CONFIRMATION PAGE FROM FAFSA IS NOT AN AWARD LETTER.

Activate and monitor your Wake Tech email and WebAdvisor accounts to find out when your FAFSA is received and if additional paperwork is required.

Monitor your Wake Tech email regularly. You may be selected for verification by Wake Tech. If so, you will receive a list of required documents by email; submit them to the Financial Aid Office promptly and allow 6-8 weeks for processing. You may be selected for verification by the School Servicing Center (SSC). If so, log in to www.sscwp.org to learn about the paperwork required. Submit documents promptly to SSC.

View your list of documents in WebAdvisor under My Documents or in FA Self Service.

You will be notified by email if you are awarded aid. You may then view your award in WebAdvisor under Financial Aid Award Letter.

ACCEPT THE FINANCIAL AID TERMS AND CONDITIONS. You must do so to receive your award. Go to WebAdvisor/Financial Aid/Financial Aid Terms and Conditions. Allow 48 hours for processing. All students must complete this each academic year.

All eligible students will be offered Direct Stafford Loans. You must accept or reject the offered loans electronically. You may also choose to reduce your loan amount. Students must complete the online loan requirements.

- Log in to WebAdvisor and select Complete Loan Requirements.
- Complete the Master Promissory Note (MPN) and Entrance Counseling.

Purchase (charge) books in the bookstore during the posted dates once the requirements above have been met. Simply swipe your student ID card in the bookstore.

Look for your HigherOne Refund Selection Kit, which will be sent by mail in a green envelope. Once you receive it, go to www.mywaketechcard.com to set up your refund preference. This is a one-time requirement, but you may change your preference at any time.

Familiarize yourself with the Satisfactory Academic Progress policy at bit.ly/226A1JE

Remember eligibility guidelines:

- You must be accepted into an eligible program to receive financial aid. See a list of eligible programs on our website under Resources.
- Financial aid covers only classes required for your eligible program.
- To receive a loan, you must be enrolled in at least six credit hours of coursework at the time of disbursement.
- For students enrolled in a mini-mester course, funds are not disbursed until classes begin and enrollment is verified.
- Emails from the Financial Aid office may require immediate action; monitor your email carefully.

Office hours for all campuses: bit.ly/1pl2ytL

Schedule an appointment: bit.ly/1S4rGOA

finaid@waketech.edu

919-866-5410